

# Budget & Financial Plan

MAY 1, 2011 - APRIL 30, 2012



Village of Addison  
DuPage County, Illinois

	FY 2009-10 ACTUAL	FY 2010-11 ESTIMATE	FY 2011-12 BUDGET	% CHANGE FY11 - FY12
Personal Services	26,138,366	26,229,056	27,407,600	4.49%
Services & Charges	7,270,404	7,489,000	8,257,400	10.26%
Supplies & Materials	1,562,695	1,759,353	1,893,900	7.65%
Capital Outlay	785,753	1,091,800	1,014,900	-7.04%
Capital Improvement Projects	3,554,924	6,823,342	3,670,700	-46.20%
Debt Service	3,462,652	3,450,572	3,725,769	7.98%
Misc. Expenditures	2,668,097	492,100	2,174,500	341.88%
Transfers Out	2,670,881	4,216,600	5,406,900	28.23%
<b>Total Expenditures</b>	<b>48,117,212</b>	<b>51,593,323</b>	<b>53,551,669</b>	<b>3.88%</b>

	FY 2011-12 BUDGET	Total
General Fund	776,300	1,423,200
Admin	500	19,500
Boards & Commissions	399,400	630,300
Finance	506,600	636,000
Community Relations	264,400	539,900
Building & Grounds	11,203,600	12,939,400
Police	161,700	234,200
HHRC	1,186,800	1,220,600
Consolidated Dispatch	2,268,900	2,624,300
Community Development	828,200	1,887,700
Electrical & Forestry	1,246,800	2,519,400
Street	0	1,049,000
General Ledger	1,736,200	0
Water & Sewer Fund	1,423,300	241,100
Water	2,158,600	250,200
Sewer	589,500	110,000
Water Pollution Control	460,700	24,800
Fleet Services	0	0
Information Systems	0	0
Equipment Replacement	0	0
Debt Service	0	75,000
Capital Projects	0	700,000
Redevelopment	0	1,730,000
Library Building	0	0
Public Building	0	0
TIF #1	0	0
TIF #2	0	0
TIF #3	0	0
TIF #4	0	0
Police Pension	2,216,100	2,500,000

## VILLAGE OFFICIALS



### **Village of Addison Board of Trustees:**

Front row left to right: Trustee Richard Veenstra, Mayor Lorenz Hartwig and Village Clerk Lucille Zucchero

Back row left to right: Trustee Joseph McDermott, Trustee Harold Theodore, Trustee Sylvia Layne, Trustee Thomas Hundley, Trustee William Lynch

### **VILLAGE ATTORNEY**

Tressler LLP

### **ADMINISTRATIVE**

Joseph E. Block, Jr.  
John Berley  
Roseanne M. Benson  
Gregory Brunst  
Timothy Hayden  
Donald Weiss

Village Manager  
Asst. Vlg Mgr/Dir. of Comm. Dev.  
Finance Director/Treasurer  
Director of Public Works  
Chief of Police  
Director of Community Relations



GOVERNMENT FINANCE OFFICERS ASSOCIATION



*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Village of Addison  
Illinois**

For the Fiscal Year Beginning

**May 1, 2010**



President

Executive Director

## **PURPOSE**

This budget represents the Village's plan for allocating resources. These resources include time, manpower, and money and are allocated to accomplish the planned objectives set forth in the strategic plan. The budget document is a planning, control, and measurement tool of the Village. It is a multi-year comprehensive financial plan adopted annually by the Village board, with a fiscal year starting on May 1st and ending on April 30th.

The budget calendar identifies the timing, responsibility, and duration of the budget process. Generally, the budget process begins in December and the budget is adopted in April. Once adopted, the control and measurement process of budget administration continues until fiscal year end, at which time, the external independent annual audit provides a review of the Village's budget performance. Therefore, the true budget process does not end when the budget is adopted, but is a year-round concern of the Village Board and staff.

# COMMUNITY PROFILE

## Key Statistics

### GOVERNMENT

Incorporated October 6, 1884  
Home Rule Status effective January 1, 1974

The Village is a home-rule municipality governed by a seven-member board consisting of six trustees and a mayor. The board is elected as provided by law and serves four year overlapping terms.

The Mayor with approval of the Village Board appoints the Village Manager, Treasurer, and Police Chief.

The Village employs 202 full-time employees in 15 operating departments: Administration, Finance, Community Relations, Building & Grounds, Police, Henry Hyde Resource Center, Consolidated Dispatch Center, Community Development, Electrical & Forestry, Street, Water, Sewer, Water Pollution Control, Fleet Services, and Information Systems.

In addition, the Village has the following advisory commissions that advise the board on various issues and proposals under review. The Mayor with the consent of the Board of Trustees appoints members to the commissions.

Advisory Liquor Audit	Planning Police
Blood Bank	Police Pension Board
Citizens Advisory	Senior Citizens
Commercial & Industrial	Special Events
Cultural Arts Development	Tenant & Landlord
Historical	Zoning Board of Appeals

The Village also operates 1 public access cable television station and televises all Board and Board chaired committee meetings, in addition to airing board meetings of other taxing bodies.

**Village Website:** [www.AddisonAdvantage.org](http://www.AddisonAdvantage.org)

### Election – April 7, 2009

Number of Registered Voters	15,339
Number of Votes Cast in Last Municipal Election	3,758

### Village Bond Rating

Fitch IBCA	AAA
Standard & Poor's	AA+

**Fire ISO Rating:** 3

### Various taxes:

Sales Tax	8.0%
Telecommunications Tax	6%
Utility Tax	None at this time

### DEMOGRAPHICS (2000 Census, 2010 unavailable)

The Village is comprised of 9.02 square miles.

The Village is located in DuPage County, approximately 25 miles west of Chicago loop business district. The Village is home to the fourth largest Industrial Park in the State of Illinois. Adjacent to the Village to the north are the communities of Wood Dale and Itasca; to the east is Elmhurst; to the south are Villa Park and Lombard; to the west is primarily unincorporated land. O'Hare International Airport is approximately 15 miles northeast of the Village, a 20-minute drive by expressway.

### Weather Conditions

Average Winter	25° F	-3.88° C
Average Summer	75° F	23.88° C
Average Annual Rainfall	32 In.	81.28 cm
Average Annual Snowfall	34 In.	86.36 cm

### Population (a)

1970	24,482
1980	29,759
1990	32,053
2000	35,914
2007 (Special Census)	36,946

### Ethnic Makeup (a)

White	21,540	59.98%
Spanish Origin	10,198	28.40%
American Indian	44	.12%
Asian/Pacific Islander	2,841	7.91%
Black	874	2.43%
Miscellaneous	417	1.16%

### Other Household and Resident Data (a)

Total Households	11,725
Median Household Income	\$54,090
Per Capita Income	\$21,201

Median Age	32.2
% of population over 65	8.4%
Level of Education of formal schooling (a)	12.9
Unemployment Percentage (County-2009)	8.4%

### Home Value (a)

Median Home Value	\$ 173,200
Median Gross Rent	\$ 688

\$ 0 to \$ 99,999	151
\$ 100,000 to \$ 149,999	1628
\$ 150,000 to \$ 299,999	4612
\$ 300,000 to \$ 499,000	469
\$ 500,000 +	37

# COMMUNITY PROFILE

## Key Statistics Cont.

### DEMOGRAPHICS (2000 Census) continued

<u>Land Use</u> (b)	<u>Acres</u>	<u>%</u>
Residential	1,653	28%
Transp., Comms., Utils.	1,637	28%
Industrial/Bus.Park	1,187	21%
Open	657	11%
Commercial	372	6%
Public/Semi-Public	335	6%
<b>Total</b>	<b>5,841</b>	<b>100%</b>

### Property Value (c)

Total Property Value (2009)	\$4,181,906,301
Equal. Assessed Valuation (.33%)	\$1,393,968,767

### EAV Breakdown by Type of Property

	<u>2009 EAV</u>	<u>% of Total</u>
Residential	\$ 873,075,550	62.6%
Industrial	407,189,960	29.2%
Commercial	113,351,102	8.1%
Railroads & Farms	352,155	0.0%
<b>Total</b>	<b>\$ 1,393,968,767</b>	<b>100.00%</b>

### Other

Miles of Street 96

#### Water information:

Miles of Water Mains 170

Rated Daily Pumping Capacity 9.58 million gals

Average Daily Pumpage 3.62 million gals

Water supplied through DuPage Water Commission

#### Sewer Information:

Miles of Sewer 9.0 miles combined sewer

120.0 miles sanitary sewer

73.0 miles storm sewer

Daily Treatment Capacity 8.5 million gals

Average Daily Treatment 6.1 million gals

Total Gallons Treated 2.256 billion gals

#### Number of Schools

Elementary Schools 7

Junior High School 1

High Schools 2

Trade & Technical 2

Community College 1

#### Number of Parks and Playgrounds,

including Pools 24

Number of Libraries 1

# of volume holdings (books & audio-visual) +102,880

Number of Fire Stations 3

Number of Banks & Savings & Loans 7

### BUSINESS

The Village has 755 businesses paying sales taxes.

### Kind of Business Report (e)

<u>Sales Category-2010</u>	<u>Sales Volume</u>	<u>%</u>
General Merchandise	\$ 901,035	12.5%
Food	443,929	6.1%
Eating & Drinking Places	565,642	7.8%
Apparel	42,927	0.6%
Furniture, Household & Radio	284,997	3.9%
Lumber, Building & Hardware	386,309	5.3%
Automotive & Filling Stations	970,677	13.4%
Drugs & Other Retail	1,083,233	15.0%
Agriculture & Extractive	2,344,066	32.6%
Manufacturing	200,616	2.8%
<b>Total</b>	<b>\$7,223,433</b>	<b>100%</b>

### Major Employers

(Based primarily on the number of Employees 500 or more)

United Parcel Service	2,914
Pampered Chef	788

### Awards & Recognitions

GFOA Certificate of Achievement for Excellence in Financial Reporting Since 1985

GFOA Distinguished Budget Presentation Award Since 1989

Lincoln Award for Commitment to Excellence 2001

2011 Project of the Year Award- Transportation- \$5 Million, But Less Than \$25 Million – Salt Creek Greenway Trail- American Public Works Assoc.-Chicago Metro Chapter

Excellence in Masonry 2003 – for Village Hall Illinois-Indiana Masonry Council

CALEA Re-accreditation of Police Dept. 2009

Designated An Illinois Arts Friendly Community 2002

Certified Tree City U.S.A. Since 1987

### Notes:

a) US Census Bureau website (as of printing, 2010 not available)

b) Village of Addison Comprehensive Plan

c) Village of Addison and DuPage County Records

d) Illinois Department of Commerce and Community affairs – Community Profile

e) Illinois Department of Revenue



# Village of Addison

## MISSION STATEMENT

The Village of Addison's mission is to provide responsive and fiscally responsible government services to the community. These services are in place to enhance the safety, health and general welfare of the citizens and businesses within the community.

Our service oriented philosophy balances various community needs with municipal resources through a planned approach to the governance process.

Within this balanced approach, we are committed to:

- Maintaining a high quality of life
- Providing a safe and secure community
- Working together to create effective solutions to community concerns
- Providing excellent services through honest, impartial and accurate communications and actions
- Shaping the future of the community by encouraging innovation and embracing technology as a means of improving services and reducing costs
- Retaining quality staff and providing them with opportunities for professional development

# ***STRATEGIC PLAN 2007 - 2012***

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On December 18, 2006, the Village Board adopted a strategic plan for the Village organization for the years 2007 – 2012. The result was a comprehensive plan with several parts:

- The Village of Addison Purpose Statement
- Guiding Principles
- Our Vision for the Year 2012
- Near-Term Action Plan

## **THE VILLAGE OF ADDISON PURPOSE STATEMENT**

To create a dynamic, engaged and sustainable community in which all residents, businesses and employees enjoy economic opportunity, social stability and a sense of well-being.

## **GUIDING PRINCIPLES**

Our behavior is governed by our guiding principles and values, and our success depends on consistently living these values as an organization and as a community.

- Conduct that is at all times honest, fair, ethical and respectful
- Service that is responsive, respectful, and of high quality
- A code of honor that is marked by trust, openness and integrity
- Superior standards of professionalism and expertise bolstered by ongoing training and commitment to learning
- Commitment marked by helpfulness, teamwork, collaboration and information sharing
- Freedom to excel, create value and contribute to our purpose

# **STRATEGIC PLAN 2007 – 2012**

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Cont.

## **OUR VISION FOR THE YEAR 2012**

1. The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place.
2. Our social and economic assets elevate community life.
3. Our residential neighborhoods and housing meet a high standard of livability.
4. A substantial share of the unincorporated area is within Village limits and aligns with the quality of our community.
5. A variety of mobility options add benefits and efficiency to the local transportation system.
6. We take pride in quality municipal service delivery.

## **NEAR-TERM ACTION PLAN**

These areas of broad focus encompass our efforts toward achieving our Vision. Within these near-term action plans will come the improvement and change initiatives we need to undertake over the next 3 – 5 years.

### **Visions and Associated Goals/Objectives**

These goals and objectives are the measurable results that will indicate our progress in the first one to two years. The action steps are both functional and cross-functional, the result of our system-wide action planning.

**Vision 1: The Town Center is well underway, in accord with the Town Center Development Plan, and its design and amenities engender and project a desirable sense of place.**

**Goal 1 – Undertake strategic property redevelopment initiatives.**

*Objective 1:* Acquire and demolish Betterbilt factory to utilize it for redevelopment.

*Objective 2:* Facilitate Alta Villa Banquet's relocation within the Village for redevelopment of existing property.

*Objective 3:* Work with Oxford Bank to redevelop Addison Road property.

*Objective 4:* Promote St. Paul's vacant property as a senior housing development to establish residential options in proximity to retail, dining and entertainment.

# **STRATEGIC PLAN 2007 – 2012**

Cont.

## **Goal 2 - Secure quality retail establishments – grocery, shops, dining and entertainment – that stimulate economic vitality and attract visitors and residents.**

Objective 1: Coordinate redevelopment of Addison Township property as condominiums and retail.

Objective 2: Reach agreement with Green Meadow on shopping center redevelopment, including improved retail.

Objective 3: Work with Jewel and Green Meadow on agreement for a new grocery store.

Objective 4: Implement relocation of Len's Ace hardware in Addison for redevelopment of their property.

## **Goal 3 - Design an environment conducive to community gathering.**

Objective 1: Reach agreement with DuPage County for Addison Road jurisdiction, and create Main Street plan.

Objective 2: Reach agreement with Park District regarding Signature Park Project.

Objective 3: Install WiFi capability in the Town Center.

## **Vision 2: Our social and economic assets elevate community life.**

### **Goal 1 - Cultivate and champion student learning and schooling.**

Objective 1: Support community investment in the schools.

Objective 2: Articulate the interdependence of student achievement and community economic vitality.

Objective 3: Broaden the value of life-long learning in the community.

### **Goal 2 - Acknowledge and celebrate our community's diversity and unity.**

Objective 1: Encourage and support programs or celebrations that embrace culture and expand awareness.

Objective 2: Enhance communication and interaction with and between ethnic communities.

Objective 3: Encourage community-wide participation and involvement.

### **Goal 3 - Facilitate diverse populations' assimilation through information and outreach about community values and expectations.**

Objective 1: Develop programs at the Neighborhood Resource Center with the goal of assimilation.

Objective 2: Participate in the expansion of school-based community outreach programs.

# **STRATEGIC PLAN 2007 – 2012**

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Cont.

## **Goal 4 - Ensure safety across the community.**

Objective 1: Expand police staffing for a more visible police presence.

Objective 2: Create high expectations and continue to deploy actions to assure safety on each and every street in every neighborhood.

## **Goal 5 - Optimize technology to build community.**

Objective 1: Negotiate franchise agreements that provide maximum technology throughout the community.

Objective 2: Evaluate community technology needs and potential, including WiFi.

## **Vision 3: Our residential neighborhoods and housing meet a high standard of livability.**

### **Goal 1 - Foster responsible property owners and occupants in all neighborhoods.**

Objective 1: Implement a rental housing certification program.

Objective 2: Review and modify the Village rental licensing ordinance regarding owner responsibility.

Objective 3: Review current rental housing license fees to cover the cost of a rigorous enforcement program.

### **Goal 2 - Upgrade neighborhood conditions.**

Objective 1: Commit funds for public infrastructure improvement additions in areas currently not served.

Objective 2: Provide incentives for rehabilitation of existing housing.

## **Vision 4: A substantial share of the unincorporated area is within Village limits and aligns with the quality of our community.**

### **Goal 1 - Undertake annexation and development of unincorporated areas.**

Objective 1: Actively pursue commercial annexations.

Objective 2: Consider potential residential annexations wherever opportunities are presented.

Objective 3: Continue construction of utility infrastructure and other incentives in unincorporated areas with preannexation agreements.

# **STRATEGIC PLAN 2007 - 2012**

Cont.

**Vision 5: A variety of mobility options add benefits and efficiency to the local transportation system.**

**Goal 1 - Develop a network of pedestrian and bicycle paths.**

*Objective 1:* Design pedestrian/bicycle access into Town Center plan.

*Objective 2:* Work with other jurisdictions to implement the Salt Creek Greenway Plan and the East Branch DuPage River Greenway Trail.

**Goal 2 - Advance public transportation to key destinations in cooperation with other taxing bodies and communities.**

*Objective 1:* Support the intercommunity public transportation system through continued participation with the DuPage Mayors and Managers Conference circulator project.

*Objective 2:* Investigate shuttle service to train stations, medical centers and the Town Center.

*Objective 3:* Survey future local ridership potential in other areas of the community.

**Vision 6: We take pride in quality municipal service delivery.**

**Goal 1 - Assess customer needs.**

*Objective 1:* Continue to upgrade technology implementation/expansion.

*Objective 2:* Expand ability for customers to conduct Village business through technology (Internet).

*Objective 3:* Investigate 311 (non-emergency) phone system.

*Objective 4:* Create feedback tools, such as time lapse from request to completion.

**Goal 2 - Provide resources to engage and cultivate Village officials and employees.**

*Objective 1:* Budget and commit funds for ongoing training.

*Objective 2:* Evaluate current technology and upgrade as needed.

*Objective 3:* Provide compensation and working conditions that encourage morale and reduce attrition.

*Objective 4:* Evaluate staffing levels commensurate with increases in service area.

**Goal 3 - Regard employees as ambassadors to Village stakeholders.**

*Objective 1:* Encourage and facilitate bidirectional flow of information between employees.

*Objective 2:* Improve procedures for increased effectiveness, including processes for hearing and addressing suggestions, complaints and concerns.



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# Village of Addison

April 18, 2011

The Honorable Lorenz Hartwig, Mayor  
Members of the Village Board of Trustees  
Village Clerk Zucchero  
Village of Addison, Illinois

Re: 2011-2012 Budget Message

Ladies and Gentlemen:

The 2011-2012 Budget and Financial Plan for the Village of Addison is hereby submitted for your consideration. The following pages will serve as an executive summary of the proposed budget and the Village policies which were followed in its preparation.

The multi-year Budget and Financial Plan is intended to forecast favorable or unfavorable financial trends which is not possible within the constraints of a typical one year budget. This business-like approach allows our elected officials and staff to analyze the future fiscal impact of policy decisions and provides sufficient time to address those which may be unfavorable.

## **EXPLANATION OF BUDGETARY BASIS AND PROCESS**

The Village has, historically, projected its budgets based on a very conservative forecast of revenues for a normal local economy in the Chicago metropolitan area. It does not take into account new revenues from growth unless the development is completed and has provided a historical basis for the new projection. The Village also projects every possible normal operating expense and does not take into account such events as employee turnover or weather factors which tend to reduce final operating expenses. One could correctly characterize it as a "worst case scenario". Consequently, a historical comparison of budgets and actual operating expenses will demonstrate that the Village organization has consistently out performed its original financial forecasts. Projected deficits generally turn out to be budget surpluses or in a few instances, much smaller deficits than were originally anticipated. Management believes that this method of budgeting tends to focus financial support on the proper funding of existing programs, infrastructure and strategically

selected new programs to improve productivity. Discussion of expensive new programs, particularly those involving the hiring of new staff, are considered only with consideration of new revenue sources. Therefore, any projected draw down of cash balances is a move which has been planned, and projected in advance, and is not the result of "rosy" financial projections which have not materialized as planned.

The Village budget document is prepared based on generally accepted accounting principles (GAAP), as described in the appendix. The Village's Comprehensive Annual Financial Report (CAFR) presents governmental funds on a modified accrual basis. Under this method, revenues are recorded when available and measurable. Expenditures are recorded when goods or services are received and liabilities are incurred.

Chapter 2 of the Village Code authorizes the Village Manager to authorize contracts up to \$10,000 and to approve contract change orders in amounts up to \$5,000. Absent emergencies, no purchase or change order in excess of these amounts or those which exceed current budget appropriations may be made without the prior approval of the Mayor and Board of Trustees. Contingency funds are included in the Corporate and Water and Sewer Funds to accommodate this potential need. These funds may be released by the Mayor and Board of Trustees upon the request and justification by the Village Manager.

The Village Manager is authorized to issue rules governing purchasing procedures, subject to Board approval. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and distributed to the Village Board, Village Manager and all department heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of governmental funds are reservations of fund balances and retained earnings for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually rebudgeted in the subsequent fiscal year. The level of budgetary control (i.e., the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. During the year, the Village Board may, through a majority vote, amend the budget to provide for unforeseen expenditures.

In December of each year, the Village Manager and the Finance Director distribute the budget calendar and instructions to Department Heads. Departmental requests are then reviewed at the staff level. The Village Manager and Finance Director will then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board. The Committee then considers the proposed budget and approves final spending levels. The Committee formally considers the budget in April and recommends final approval to the Village Board. The Village Board then approves the budget prior to April 30. The new budget takes effect May 1.

## BUDGET FOCUS

At the end of the 2010-11 fiscal year, the Village experienced a mixed bag of economic indicators. We have seen a modest recovery on one of our major revenue sources (sales tax). For the others, we continue to experience the lingering effects of the 2008 downturn. Our elected officials and the Village staff continue to attack these circumstances by limiting new hiring and programs, and deferring capital expenses, whenever possible. **Compounding the problem, is the fact that the State of Illinois continues to be delinquent in making State Income Tax payments to municipalities. As of this writing, the Village is due almost \$900,000 in unpaid revenue.** During the fall of 2010, the Village froze the scheduled 11/1/10 Village-wide non-union salary adjustment which had been approved in the fall of 2008. Negotiations with the union representing patrol officers is ongoing. In addition, a second Voluntary Separation Incentive Program (VSIP) was offered to all full-time staff in early 2011, which resulted in 5 retirements from Village service. Six (6) employees participated in the 2010 VSIP. These separations will occur prior to April 30, 2011. The result of these efforts have kept the fund balance in the General Corporate and Water and Sewer funds in better financial shape than our original 2010-2011 estimates. Most economic forecasters agree that the current economic situation will be soft throughout 2011, and into the foreseeable future.

The proposed fiscal year 2011-2012 budget anticipates no new taxes, or major service cuts. This budget does not assume any new Federal or State economic assistance, or any cutbacks of existing assistance.

Based on our financial projections, we anticipate all major funds will be able to either maintain or be very close to their minimum three (3) month cash balance, in accordance with Village policy.

Capital projects and redevelopment funds cover all ongoing projects, including local share expenses for the water main replacement and reconstruction of Rohlwing Rd. by the Illinois Department of Transportation in 2011.

## PERSONNEL ASSUMPTIONS

In the Village's proposed 2011-2012 budget, there are four (4) fewer full-time positions in the Village organization. These positions were reduced through the Village's VSIP. They are all clerical positions. A fifth supervisory position at the North Treatment Plant was downgraded to a Trainee position. We have been fortunate in that the organization has managed to avoid layoffs, thus far.

The Village's union wage and benefit package for patrol officers expired on October 31, 2009, and is currently subject to negotiations. The Village's non-union staff agreed to a salary adjustment freeze in 2009, and the 2010 adjustment was frozen by the Village in the fall. Discussions regarding 2011 will begin with the non-union staff this summer.

Management is confident that the negotiations with the union representing the Village's patrol officers and the non-union staff will result in an agreement within its financial estimates.

## **FINANCIAL POLICIES**

The Village has established the following financial policies:

1. Collateralization of investments.
2. Establishment of fees and charges at a maximum of average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment.
8. Maintenance of a minimum of 3 months cash balance in all operating funds.

The proposed 2011-2012 budget will attempt to keep the Village in compliance with all of the above policies.

## **BUDGETARY GOALS**

On March 13, 2002, the Lincoln Foundation for Business Excellence awarded the Village of Addison the 2001 Bronze Award. Addison was the second of three (3) Illinois municipalities to win this award, which reflects the Village's initiatives to improve customer service through continuous improvement. The Village was reviewed by a team of eight (8) assessors who reviewed our efforts in leadership, strategic planning, customer and market focus, information and analysis, human resource development and management, process management, and organizational results. The Bronze Award is the first of three award levels offered by the Foundation. The Village anticipates a future application for a higher-level award. The Lincoln Foundation was created in 1994 to raise Illinois' worldwide competitiveness by improving the performance of organizations in five areas (health care, education, government, service and industry). The criteria for the Lincoln Award are patterned after the national Malcolm Baldrige Quality Award.

As a part of the Lincoln review, the various Village departments have included benchmarking data, which is included in the description of each departmental budget.

On December 18, 2006 the Village Board adopted a strategic plan for the Village organization for the years 2007-2012. Preparation of the plan involved use of the Lincoln criteria by inviting a number of different groups to work with the elected officials and staff. The following describes how these strategic directions have been translated into the 2011-2012 budget:

### **Vision 1, Goal 3: Design an environment conducive to community gathering**

\$115,000 has been allocated in the Corporate and TIF Funds for the Village's Façade program. This program reimburses businesses on Lake St. and Addison Rd. with 20% of the cost of any approved façade or sign renovation, up to a maximum of \$20,000. Since 1999, fifteen (15) businesses along Lake Street have utilized this program to upgrade their appearance, resulting in over \$1.5 million of reinvestment. The Village's financial contribution was approximately \$300,000 during that period, giving the program a very favorable 5 to 1 return on investment ratio.

### **Vision 3, Goal 2: Upgrade neighborhood conditions**

\$118,900 has been allocated in the Capital Projects Fund for local share expenses in the construction of a sidewalk from the City of Wood Dale, crossing I-290 and connecting with Mill Road. This project will permit uninterrupted access for bicyclists traveling between the two communities. This project is a joint venture of Wood Dale and Addison, and will be primarily financed with Federal funds. The contract for the work has been awarded by the Illinois Department of Transportation, and work will begin in the Spring of 2011.

\$23,000 has been budgeted in the Water and Sewer Fund to loop a section of water main near Heather Ct. in the Farmwood subdivision. This project will improve fire flows in this area.

\$200,000 has been allocated in the Water and Sewer Fund to replace portions of the water main on Rohlwing Rd. This work will be completed in conjunction with the reconstruction of that street by the Illinois Department of Transportation. For the last twenty years, the Village has replaced sections of old, unreliable water main in order to improve service and fire flows.

\$150,000 has been allocated in the Redevelopment Fund to replace identified sections of sidewalk that are potential trip hazards. This work will reduce Village liability for sidewalk injuries.

\$485,000 has been budgeted in the TIF #1 Fund for engineering and construction expenses on a shoreline restoration project in the Green Oaks Ct. area. This area has been subject to severe shoreline erosion in the past, due to flows in the Westwood Creek.

\$1,682,000 has been budgeted in the Michael Lane – TIF #2 Fund for a developer incentive for a proposed senior housing complex. The complex will include assisted living and independent living facilities along with construction of a park for the community.

## **Vision 6, Goal 2: Provide resources to engage and cultivate Village officials and employees**

\$200,000 has been allocated in the Police Department budget for local share expenses to upgrade the Department's dispatch center and mobile radios in conjunction with the DuPage ETSB Board. The remaining \$318,000 of the total cost of \$518,000 is expected to be paid in FY 2011. The ETSB Board is providing the bulk of funding to permit interoperable communications to all Police and Fire agencies in DuPage County in 2011. This new 800Mgh system will provide Addison with its own, private frequency to permit secure communications to all Departmental personnel. The upgrade of the dispatch center will allow Addison to provide dispatch services on a contractual basis with nearby communities. Addison is currently in discussions with four nearby communities to provide these services. One of them, the Village of Bensenville, entered into an intergovernmental agreement with Addison in March, 2011.

\$34,000 has been budgeted in the Public Building Fund for seal coating of parking lots at the Village Hall and Public Works Facility. \$28,800 has also been allocated for the installation of a lightning suppression system at the Public Works Facility. Allocations for improvements at the Village Hall include: \$39,400 for office furniture replacement, \$101,000 for carpeting replacement and \$3,500 for the repair of the east exterior stair case. \$2,000 is budgeted for the replacement of an evidence safe in the Police Department. The Henry Hyde Resource Center will receive \$6,000 to replace a commercial refrigerator, and the Historical District will receive \$10,000 for new signage.

\$35,200 has been allocated in the Water and Sewer Fund to rebuild pumps at the Diversey Avenue Pump Station, and at the Westwood Creek Dam and Pump station. These pumps are regularly rebuilt to insure their availability in the event of heavy rains and flooding.

\$162,000 has been budgeted to perform roof repairs at various buildings at the North Wastewater Treatment Plant.

## BUDGET TRENDS

The fiscal year 2011-2012 operating budget reflects a 10.49% increase over last fiscal years' budget:

Fund	FY 2010-11 Budget	FY 2011-12 Budget	% Change
General Fund	\$ 24,790,100	\$ 25,624,100	3.36%
Water and Sewer Fund (inc. capital)	11,099,400	11,596,900	4.48%
Fleet Services	1,208,500	1,319,600	9.19%
IS	805,400	843,400	4.72%
Equipment Replacement	372,000	554,000	48.92%
Debt Service Fund	3,457,976	3,725,769	7.74%
Capital Projects	264,786	213,900	(19.22)%
Redevelopment	290,000	850,000	193.10%
Public Building	1,567,000	1,955,700	24.81%
TIF # 1	780,342	655,300	(16.02)%
TIF # 2	160,000	1,812,300	1032.69%
TIF # 3	199,000	55,300	(72.21)%
TIF # 4	46,000	0	(100.00)%
Police Pension Fund	2,171,500	2,303,600	6.08%
Motor Fuel Tax	1,242,000	2,039,800	64.24%
Community Days Fund	15,000	2,000	n/a
	<u>\$ 48,469,004</u>	<u>\$ 53,551,669</u>	<u>10.49%</u>

### General Corporate Fund

The General Corporate Fund finances most Village operations. The primary revenue sources are sales tax (37%), State income taxes (11%), property taxes (22%), licenses, permits and fees (7%), telecommunications tax (7%), and other revenues (16%)

### Water and Sewer Fund

The Water and Sewer Fund accounts for expenses relative to the operation and maintenance of the Village's water and wastewater operations. It also includes funds for Water and Sewer capital projects.

### Motor Fuel Tax Fund (MFT)

This fund earmarks the collection and expenditure of State Motor Fuel Tax funds. These funds are collected by the State and shared with municipal governments, based on population, and must be used for roadway maintenance.

\$1,408,600 has been budgeted in this fund for the 2010 Street Resurfacing Program. Streets in the industrial park, and in the Meier's Farm, Pioneer Park, Green Ridge and Home Addition subdivisions, will receive work during the 2011-2012 Fiscal Year. In addition, the Village will contribute \$180,000 in a joint venture to resurface Central Avenue in the Woodcrest area in conjunction with the Addison Township Highway Department.

### **Internal Services Fund**

The IS Department Budget covers the cost of the operation and maintenance of the Village's computer hardware, software and communication systems. In accordance with Vision 6, Objective 2 of the Strategic plan, this fund includes resources for scheduled server and laptop replacements. Funds are also included to insure that all software licenses are current.

The Fleet Services Budget covers the cost of the operation and maintenance of the Village's vehicle fleet.

The Equipment Replacement Fund accounts for the pay as you go purchase and replacement of Village vehicles. Monies are transferred annually from individual operating funds to the Equipment Replacement Fund based on the fleet services estimates of replacement cost and replacement date. \$554,000 is budgeted for equipment purchases out of this fund.

### **ACKNOWLEDGMENTS**

I would like to thank all of the supervisory and management staff for their efforts in the preparation of the 2011-2012 budget. In these uncertain times, we have asked them to prioritize, to innovate, and most often, to delay projects in order to conserve cash. They have continued to cut operating expenses, and have prevented, thus far, the need to consider tax increases. In addition, the entire Village staff has sacrificed raises, and increased their work efforts in order to offset vacant positions. Everyone has been understanding, and has been appreciative of management's efforts to maintain services and to avoid layoffs. Kudos to everyone! We could not do this without you.

I would also like to thank our elected officials for their support throughout the year. They have made many difficult decisions with regard to the budget, and have allowed the staff the flexibility to implement them. These difficult times have highlighted the fact that Addison is fortunate to have a team of elected and appointed officials that work so well together. We have a common goal, and will do our best to bring the Village through this period both intact, and positioned to take advantage of any future economic recovery.

Respectfully submitted,



Joseph Block  
Village Manager



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# FY 2011-12 BUDGET & FINANCIAL PLAN CALENDAR

## Budget Schedule of Dates and Events

Wednesday, December 1, 2010

### Village Manager and Finance Director

- ◆ Budget instructions, forms and schedule are distributed to department heads

Friday, December 10

### Public Works

- ◆ Compiles figures for Fleet Services costs and forwards to Finance.
- ◆ Forwards the (5) year vehicle replacement plan to the Finance Director.

### Information Services

- ◆ Compiles figures for Information Services costs and forwards to Finance.

Monday, January 3, 2010

### Department Heads

- ◆ Submit all budgets to the Finance Director by Monday, January 3, 2010.

### Administration

- ◆ Compiles figures for personnel expenditures and casualty insurance.
- ◆ Forwards to Finance prior to Monday, January 3, 2010.

### Finance

- ◆ Prepares audit expenditures and revenue projections for Fiscal Years 2011-12, 2012-2013, 2013-2014 by Monday, January 3, 2010.

### Boards and Commissions

- ◆ Submit goals and budget requests to the Finance Director by Monday, January 3, 2010.

Monday, January 3 - Friday, January 7

### Finance Director and Assistant to the Finance Director

- ◆ Compile expense requests and revenue projections for all three fiscal years.
- ◆ Review and develop initial review schedule with Village Manager.

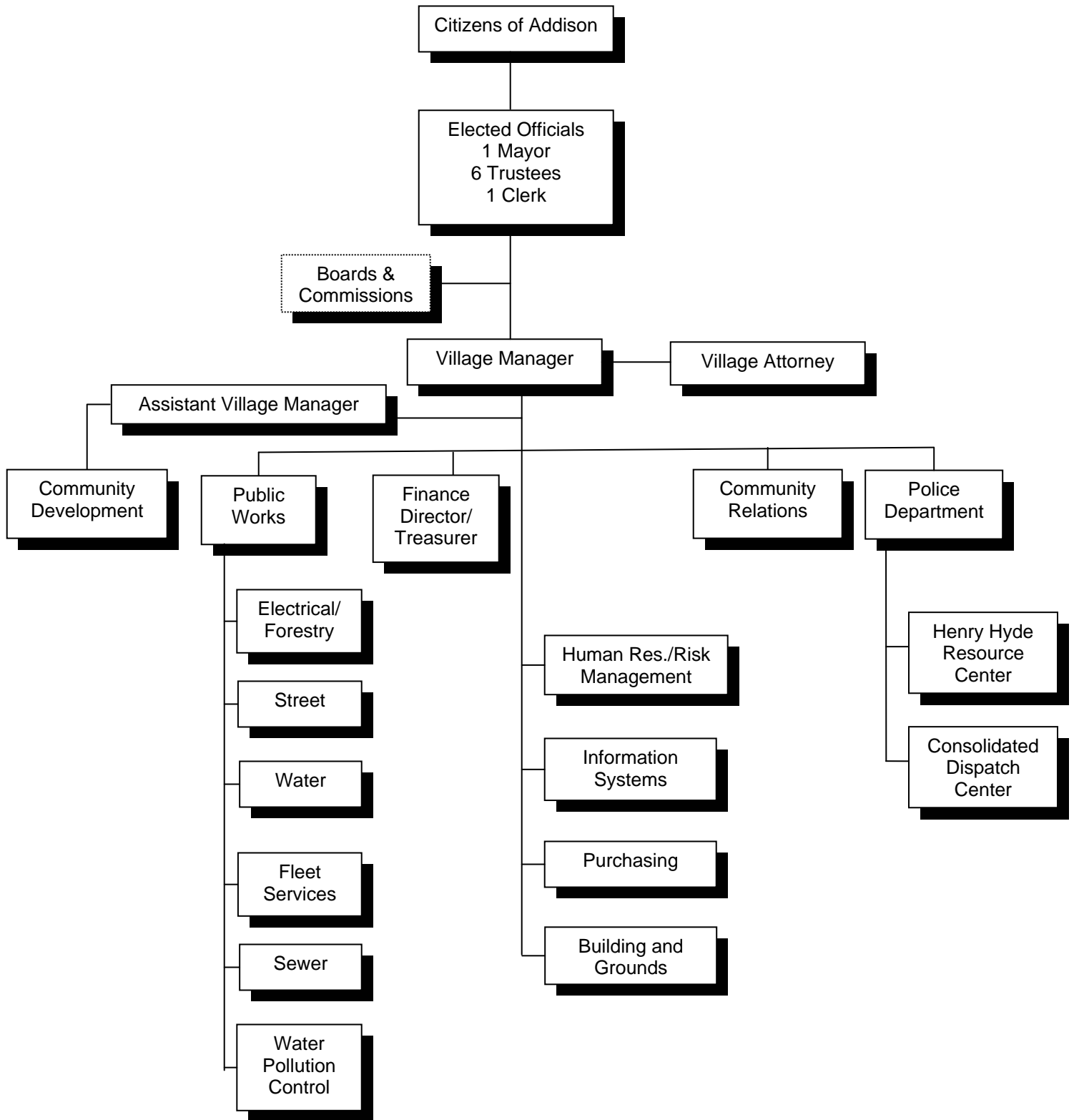
# FY 2011-12 BUDGET & FINANCIAL PLAN CALENDAR

## Budget Schedule of Dates and Events

- Monday, January 10 - Friday, January 14 Village Manager and Finance Director
- ◆ Review all budget and program requests with Department Heads.
  - ◆ Information Services, Fleet Services, and Equipment Replacement are the first 3 reviews.
  - ◆ Figures are adjusted and program recommendations are formulated.
- Friday, January 14 - Friday, January 28 Department Heads
- ◆ Departments revise budget and program requests as needed.
  - ◆ Resubmit to the Finance Director by Friday, January 28.
- Monday, January 31 - Friday, February 11 Finance
- ◆ Budget package compiled and distributed to Finance and Policy Committee on Friday, February 11.
- Tuesday, February 15 Finance and Policy review session:
- ◆ Budget Overview                      Boards & Commissions
  - ◆ Electrical & Forestry    Street    Fleet Services
  - ◆ Equipment Replacement Fund    Police
- Wednesday, February 16 Finance and Policy review session:
- ◆ Water and Sewer Fund Revenues
  - ◆ Water    Sewer    Water Pollution Control
  - ◆ Capital Projects: MFT, Capital Projects, Redevelopment, Public Building Fund, Library Building Fund, TIF Funds
- Wednesday, February 23 Finance and Policy review session:
- ◆ General Fund Revenues
  - ◆ Community Relations              Community Days Fund
  - ◆ Community Development
  - ◆ Administration, IS, Building & Grounds
  - ◆ Finance    General Ledger    Debt Service    Police Pension
- Thursday, April 7 Finance
- ◆ Advertised, Notice of Public Hearing - Budget on display.
- Monday, April 18 Village Board
- ◆ Public Hearing of the FY 2011-12 Budget and Financial Plan.
  - ◆ Final adoption of the FY 2011-12 Budget and Financial Plan.

# VILLAGE OF ADDISON

## Organizational Structure



# EMPLOYEE CENSUS - AUTHORIZED

## Ten Year Analysis

<b>GENERAL FUND</b>		<b>2002-03</b>	<b>2003-04</b>	<b>2004-05</b>	<b>2005-06</b>	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>
<b>Administration</b>	Full-Time	7	7	7	7	7	7	7	7	7	7
	Part-Time	10	10	10	10	11	11	11	11	11	11
<b>Boards &amp; Commissions</b>	Full-Time	0	0	0	0	0	0	0	0	0	0
	Part-Time	1	1	1	1	1	1	1	1	1	0
<b>Finance</b>	Full-Time	9	9	9	9	9	9	9	9	9	9
	Part-Time	3	3	3	3	3	3	3	3	3	3
<b>Community Relations</b>	Full-Time	4	4	4	5	5	5	5	5	5	5
	Part-Time	3	2	2	0	0	0	0	0	0	1
<b>Building &amp; Grounds</b>	Full-Time	5	5	5	2	2	2	2	2	2	2
	Part-Time	1	1	1	1	1	1	1	1	1	1
<b>Police</b>	Full-Time	92	92	92	92	92	97	100	101	101	88
	Part-Time	22	23	23	23	23	24	24	24	24	24
<b>HHRC</b>	Full-Time	0	0	0	0	0	0	1	1	1	1
	Part-Time	0	0	0	0	0	0	1	2	2	2
<b>Consolidated Dispatch</b>	Full-Time	0	0	0	0	0	0	0	0	0	18
	Part-Time	0	0	0	0	0	0	0	0	0	2
<b>Community Development</b>	Full-Time	22	23	23	23	24	24	24	24	24	24
	Part-Time	0	0	0	1	1	1	1	1	1	1
<b>Electrical &amp; Forestry</b>	Full-Time	9	9	9	9	9	9	9	9	9	9
	Part-Time	4	5	5	5	5	5	5	5	5	5
<b>Street</b>	Full-Time	11	11	11	13	13	13	13	13	13	13
	Part-Time	2	2	2	2	2	2	2	2	2	2
<b>ENTERPRISE FUND</b>											
<b>Water</b>	Full-Time	10	10	10	10	11	11	11	11	11	11
	Part-Time	7	7	7	7	7	7	7	7	7	7
<b>Sewer</b>	Full-Time	12	12	12	12	13	13	13	12	12	12
	Part-Time	3	3	3	3	3	3	3	3	3	3
<b>Water Pollution Control</b>	Full-Time	20	20	20	20	19	19	19	19	19	19
	Part-Time	6	6	6	6	6	6	6	6	6	6
<b>INTERNAL SERVICE FUNDS</b>											
<b>Fleet Services</b>	Full-Time	5	5	5	5	5	5	5	5	5	5
	Part-Time	0	0	0	0	0	0	0	0	0	0
<b>Information Systems</b>	Full-Time	2	2	2	3	4	4	4	4	4	4
	Part-Time	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>Full-Time</b>	<b>208</b>	<b>209</b>	<b>209</b>	<b>210</b>	<b>213</b>	<b>218</b>	<b>222</b>	<b>222</b>	<b>222</b>	<b>227</b>
	<b>Part-Time</b>	<b>62</b>	<b>63</b>	<b>63</b>	<b>62</b>	<b>63</b>	<b>64</b>	<b>65</b>	<b>66</b>	<b>66</b>	<b>68</b>

The increase in authorized personnel is due to additional staffing for the Consolidated Dispatch Center. The Village is providing dispatch services for some surrounding communities and will be reimbursed for these services.

## SUMMARY OF EMPLOYEE BY POSITION

<u>Full-Time Position</u>		<u>Authorized</u>	<u>Current</u>	<u>Full-Time Position</u>		<u>Authorized</u>	<u>Current</u>
1	Addison Family Alliance Prog. Dir (HHRC)	1	1	55	Village Engineer	1	1
2	Administrative Secretary	6	4	56	Village Manager	1	1
3	Assistant Dir of Community Development	2	2	57	WWTP Chief Operator	2	2
4	Assistant Dir of Community Relations	1	1	58	WWTP Operator Class 2	2	2
5	Assistant Director of Finance	1	1	59	WWTP Operator Class 3	3	3
6	Assistant to the Finance Director	1	1	60	WWTP Operator Class 4	1	1
7	Building Division Supervisor	1	1	61	Watch Commander	4	3
8	Chief of Police	1	1				
9	Civil Engineer 2	2	2	<b>Total Number of Full-Time Employees</b>			
10	Clerk Typist	17	14			<b>227</b>	<b>199</b>
11	Code Enforcement Officer	1	1	<b>Part-Time Position</b>			
12	Communications Director	1	1				
13	Community Development Inspector 1	6	5	61	Crossing Guards	18	14
14	Community Development Inspector 2	1	1	62	Evening & Weekend Coord	1	1
15	Community Service Officer	6	5	63	HHRC Site Coordinator	1	1
16	Deputy Chief of Police	2	2	64	Mayor and Village Board	7	7
17	Dir of Com Develop./ Assist Village Mgr	1	1	65	Meter Reader	3	2
18	Dir of Human Resources/Risk Mgmt	1	1	66	Part-Time Administrative Assist.	1	1
19	Director of Community Relations	1	1	67	Part-Time Clerk Typist	10	7
20	Director of Finance	1	1	68	Part-Time Commission Chair	1	0
21	Director of Public Works	1	1	69	Part-Time Custodian	2	2
22	Dispatcher	18	8	70	Part-Time Investigator	1	1
23	Environmental Compliance Coordinator	1	0	71	Part-Time Principal Account Clerk	1	1
24	Executive Secretary	1	1	72	Seasonal/Part-time	21	0
25	Foreman	8	8	73	Village Clerk	1	1
26	Human Resources Assistant	1	1	<b>Total Number of Part-Time Employees</b>			
27	I & I Inspector	1	0			<b>68</b>	<b>38</b>
28	Industrial Pretreatment Inspector	1	1				
29	Information Systems Coordinator	1	1				
30	Information Systems Manager	1	1				
31	Laboratory Supervisor	1	1				
32	Laboratory Technician II	2	2				
33	Lead Dispatcher	1	1				
34	Mechanic I	2	2				
35	Mechanic II	1	1				
36	Media Production Coordinator	2	2				
37	Network Administrator	1	1				
38	Patrol Officer	56	53				
39	Plan Examiner	2	2				
40	Plan Examiner Supervisor	1	1				
41	Planner II	1	1				
42	Principal Account Clerk	4	4				
43	Public Maintenance Worker I	10	6				
44	Public Maintenance Worker II	14	14				
45	Public Maintenance Worker III	9	9				
46	Public Utility Worker III	2	2				
47	Public Utility Worker IV	1	1				
48	Purchasing Agent	1	1				
49	Records Supervisor	1	1				
50	Sergeant	9	9				
51	Single Family Resident Inspector	1	0				
52	Special Events Coordinator	1	1				
53	Superintendent of PW	1	1				
54	Superintendent of ES	1	1				

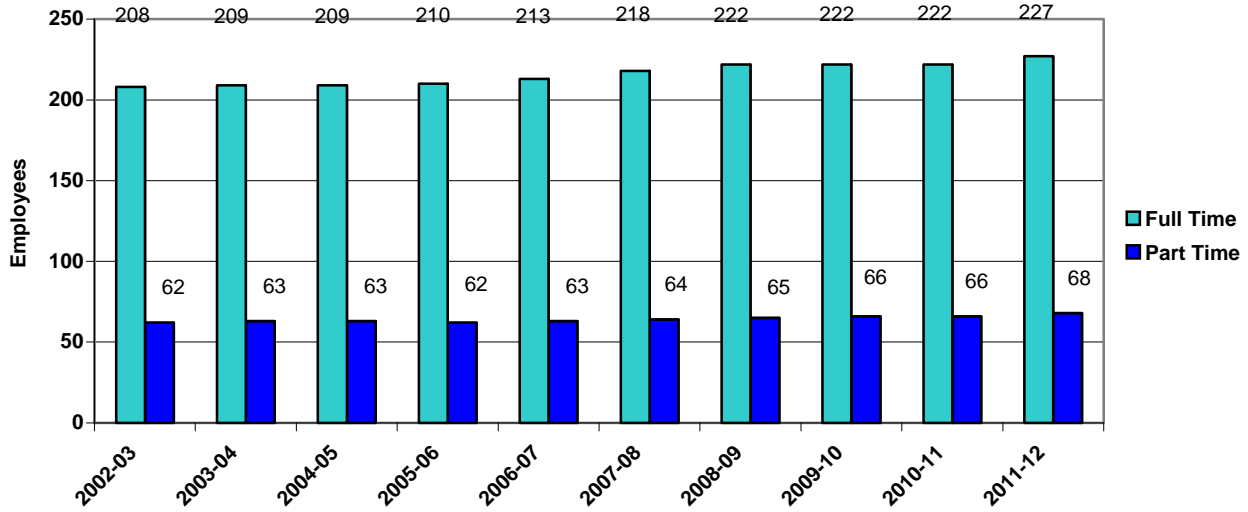
## **EMPLOYEE ALLOCATION BETWEEN DEPARTMENTS**

The Village charges departments directly thru payroll for the percentage of time the positions spend on other departments. Each department employee summary will show the percentage each position is charged to that department. This table shows all the allocations together.

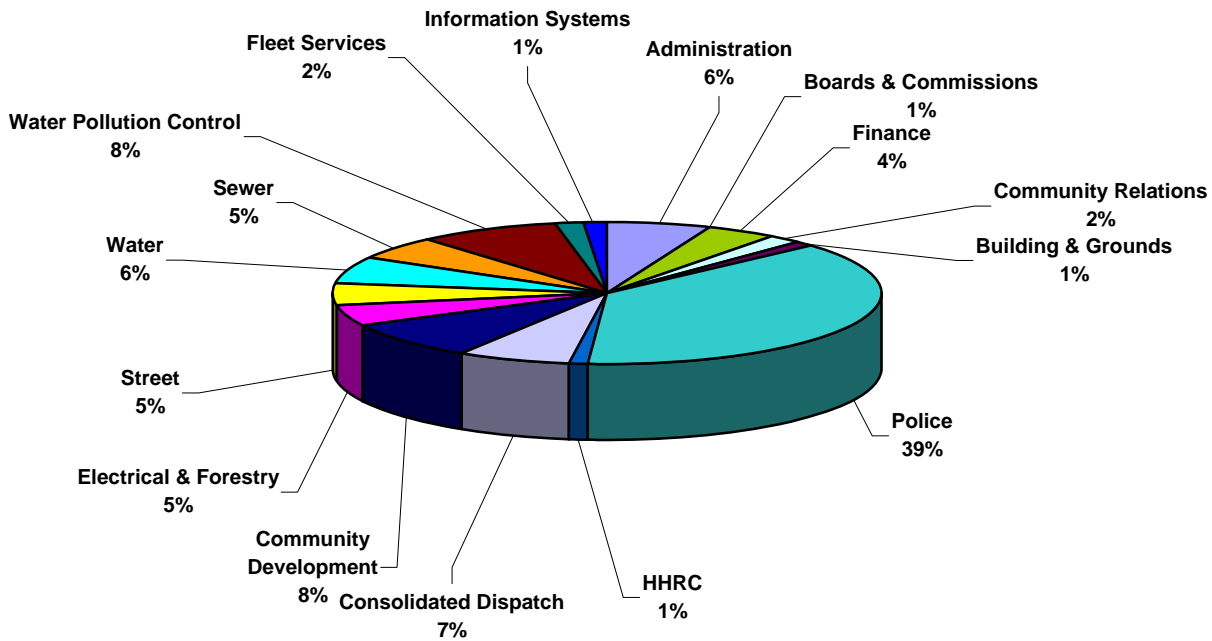
<b>POSITION-DESCRIPTION</b>	<b>Admin</b>	<b>Finance</b>	<b>Com Dev</b>	<b>E &amp; F</b>	<b>Street</b>	<b>Water</b>	<b>Sewer</b>	<b>WPC</b>	<b>IS</b>	<b>TOTAL</b>
	<b>1012</b>	<b>1040</b>	<b>2010</b>	<b>2510</b>	<b>2520</b>	<b>5010</b>	<b>5031</b>	<b>5032</b>	<b>9962</b>	
<b>Authorized &amp; Budgeted Positions:</b>										
MAYOR	0.70					0.10	0.10	0.10		1.00
VILLAGE CLERK	0.70					0.10	0.10	0.10		1.00
TRUSTEES (6)	4.20					0.60	0.60	0.60		6.00
VILLAGE MANAGER	0.70					0.10	0.10	0.10		1.00
ASST.VILLAGE MANAGER			0.70			0.10	0.10	0.10		1.00
DIR.PERSONL/RISK MGT	0.70					0.10	0.10	0.10		1.00
DIRECTOR FIN/TREAS.		0.55				0.15	0.15	0.15		1.00
PURCHASING AGENT	0.70					0.10	0.10	0.10		1.00
ASSIST. FIN. DIR		0.70				0.10	0.10	0.10		1.00
ASSIST. TO FIN. DIR		0.55				0.15	0.15	0.15		1.00
ASSIST. DIR. COM DEV			0.70			0.10	0.10	0.10		1.00
CIVIL ENGINEER II (2)			1.50			0.10	0.10	0.10	0.20	2.00
VILLAGE ENGINEER			0.70			0.10	0.10	0.10		1.00
EXECUTIVE SECRETARY	0.70					0.10	0.10	0.10		1.00
HUMAN RESOURCES ASSISTANT	0.70					0.10	0.10	0.10		1.00
PUBLIC WRKS DIRECTOR				0.20	0.20	0.20	0.20	0.20		1.00
PUBLIC WORKS SUPT.				0.33	0.33	0.34				1.00
SUPT ENVIRONMENTAL SVCS							0.50	0.50		1.00
ADMIN. SECRETARY				0.34	0.33	0.33				1.00
PRINCIPAL ACCT CLERK (4)		0.95				1.01	1.03	1.01		4.00
CLERK TYPIST (4)	0.70	0.25		0.33	0.34	0.68	0.85	0.85		4.00
WATER METER READER (2)						0.66	0.66	0.68		2.00
P.T. PRINCIPAL ACCT CLERK		0.70				0.10	0.10	0.10		1.00
P.T. CLERK TYPIST		0.25				0.25	0.25	0.25		1.00
<b>Total Budgeted:</b>	<b>9.80</b>	<b>3.95</b>	<b>3.60</b>	<b>1.20</b>	<b>1.20</b>	<b>5.67</b>	<b>5.69</b>	<b>5.69</b>	<b>0.20</b>	<b>37.00</b>
<b>Authorized &amp; Unbudgeted:</b>										
CLERK TYPIST (2)	0.70					0.10	0.60	0.60		2.00
ADMIN. SECRETARY (2)		0.70				0.10	0.60	0.60		2.00
WATER METER READER (1)						0.33	0.33	0.34		1.00
<b>Subtotal:</b>	<b>0.70</b>	<b>0.70</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.53</b>	<b>1.53</b>	<b>1.54</b>	<b>0.00</b>	<b>5.00</b>
<b>Total Authorized:</b>	<b>10.50</b>	<b>4.65</b>	<b>3.60</b>	<b>1.20</b>	<b>1.20</b>	<b>6.20</b>	<b>7.22</b>	<b>7.23</b>	<b>0.20</b>	<b>42.00</b>

# EMPLOYEE CENSUS - AUTHORIZED

Full Time vs. Part Time Authorized Employee Comparison

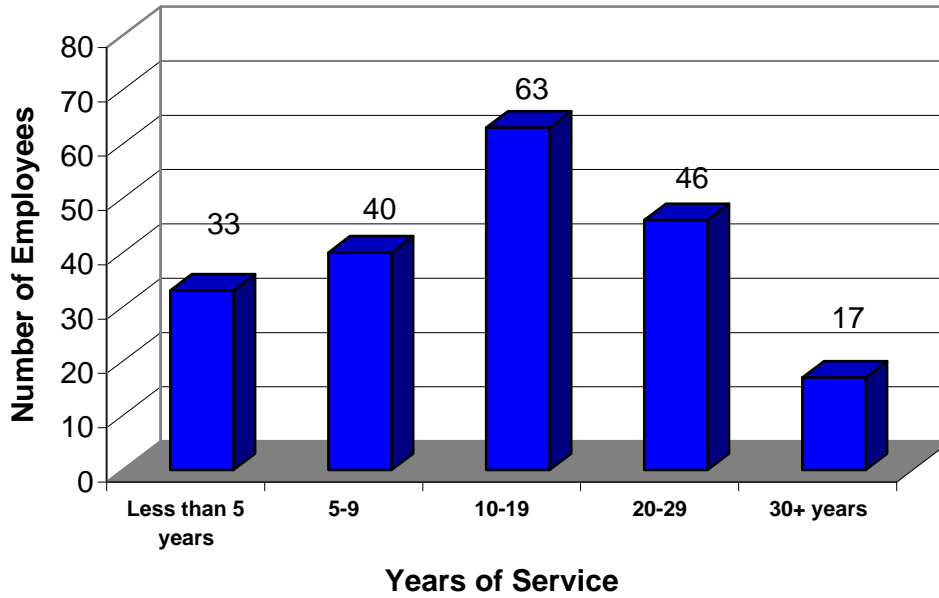


2011-12 Authorized Staffing By Department  
Percent of Total

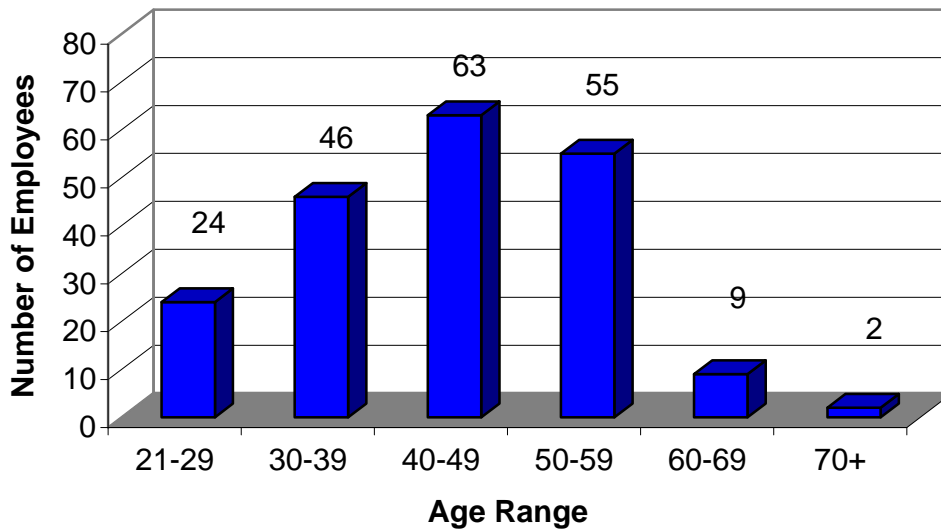


# EMPLOYEE CENSUS - CURRENT

## Years of Service - Current Full Time Employees\*



## Age of Current Full Time Employees\*

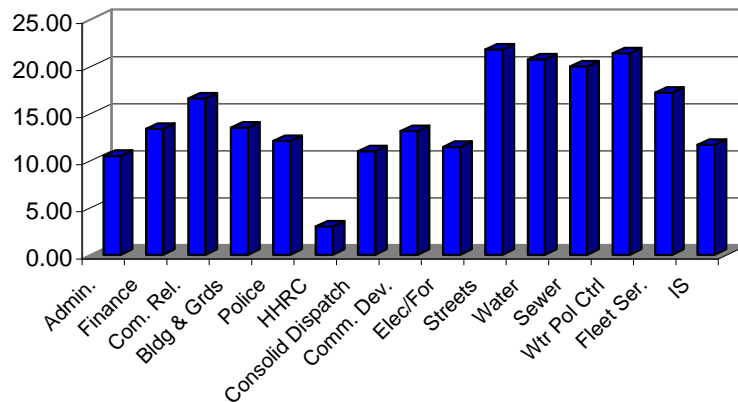


\* As of 5/1/11

# EMPLOYEE CENSUS - CURRENT

## Average Years of Service\* of Current Full Time Employee - By Department

	# Employees	Total Years of Service	Average years per employee
Administration	6	63	10.50
Finance	8	107	13.38
Community Relations	5	83	16.60
Building & Grounds	2	27	13.50
Police	82	990	12.07
Henry Hyde Resource Center	1	3	3.00
Consolidated Disptach Center	10	110	11.00
Community Development	22	289	13.14
Electrical/Forestry	9	103	11.44
Street	10	218	21.80
Water	11	228	20.73
Sewer	9	180	20.00
Water Pollution Control	16	342	21.38
Fleet Services	5	86	17.20
Information Systems	3	35	11.67
<b>AVERAGE ALL FULL TIME EMPLOYEES</b>	<b>199</b>	<b>2,794</b>	<b>14.04</b>



\* As of 5/1/10

## ***EXPLANATION OF FUNDS***

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The Village of Addison accounts for all funds and adopts a budget based on generally accepted accounting principles (GAAP). The Village uses fund accounting designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into the following categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate “fund types”.

Governmental funds are used to account for all or most of a government’s general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of capital assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund. Governmental funds are budgeted using a modified accrual basis.

The Governmental Funds are as follows:

- General Fund
  - Special Revenue Fund – Motor Fuel Tax
  - Special Revenue Fund – Community Days
  - Debt Service Fund
  - Capital Projects Funds
    - Capital Projects
    - Redevelopment
    - Library Building
    - Public Building
- |          |
|----------|
| – TIF #1 |
| – TIF #2 |
| – TIF #3 |
| – TIF #4 |

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). Proprietary funds are budgeted using an accrual basis, except for loans, loan payments, capital expenditures, depreciation, and debt service payments which are budgeted on a cash basis.

The Proprietary Funds are as follows:

- Water and Sewer Fund
- Internal Service Funds
  - Fleet Services
  - Information Systems
  - Equipment Replacement

Fiduciary funds are used to account for assets held on behalf of outside parties. The Police Pension Trust fund is budgeted on an accrual basis.

- The Fiduciary Fund is as follows:
  - Police Pension Trust Fund

## ***EXPLANATION OF FUNDS***

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Cont.

The following is a list of Village funds that are contained in this budget document, along with a brief description of the purpose of each fund.

**General Fund** - The all-purpose governmental fund which handles the operations of the municipality not accounted for in a separate fund. This fund is reported as a Major Fund in the Village's CAFR. The General Fund receives most of its revenue from taxes, the largest being Sales Taxes, Property Taxes, and Income Taxes. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

**Water & Sewer Fund** - An enterprise fund established to account for all operations of the water and sewer utility services provided by the Village. This fund is reported as a Major Fund in the Village's CAFR. The Water & Sewer Fund receives a majority of its revenue from Water and Sewer user fees. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

**Fleet Services Fund** - An internal service fund established to provide monies to cover repairs, maintenance, and fuel costs associated with operating municipal vehicles and equipment. Fleet Services revenues are provided by transfers from end using departments based on usage.

**Information Systems Fund** - An internal service fund established to provide monies to cover the costs of running the Village's information system. Information Systems revenues are provided by transfers from end using departments based on number of computers, laptops and printers in each department.

**Equipment Replacement Fund** - An internal service fund established to provide monies to purchase municipal vehicles and equipment used in Village operations. Equipment Replacement revenues are provided by transfers from end using departments based on the replacement cost of vehicles used spread over the life of the vehicles.

**Debt Service Fund** - A debt service fund established to account for resources which are used to repay general long-term debt obligations. This fund is reported as a Major Fund in the Village's CAFR. Revenues for the Debt Service Fund are provided by Property Taxes, a ¼% Home Rule Sales Tax Increment and transfer from Public Building Fund consisting of an additional ¼% Home Rule Sales Tax Increment.

**Capital Projects Fund** - A capital projects type of fund established with transfers from other funds, to account for the acquisition and construction of capital assets of governmental fund operations. Capital Projects revenues are received from Grant Funding, transfers from the General Fund and Public Building Fund (part of the ¼% Home Rule Sales Tax Increment). Fund Balance is also used when current year expenditures exceed the transfers in.

## ***EXPLANATION OF FUNDS***

Cont.

**Redevelopment Fund** - A capital projects fund established with the proceeds from the 1995 G.O. bond issue to account for redevelopment projects throughout the Village. This fund is reported as a Major Fund in the Village's CAFR. Funding for the Redevelopment Fund is provided by the repayment of transfers made to the TIF #1 fund for improvements and various reimbursements from project partners.

**Library Building Fund** - A capital projects fund established with the proceeds from the 2006C and 2007 G.O. bond issues to account for the construction of a new Library. Costs that exceeded the amount of the bond proceeds were paid by the Library. The Village owns both the old and the new building. The Village leases the space to the Library. The Library is included as a discreetly presented component unit in the Village CAFR and therefore operations are not included in the Village Budget. The Village Board, however, includes the Library when passing the annual property tax levy and appropriations ordinances. This fund was closed as of fiscal year 2009-10.

**Public Building Fund** - A capital projects fund established with the proceeds from the 1996 G.O. bond issue and the 1998 G.O. bond, to account for the construction of a new Public Works facility and the construction/renovation of the Village Hall facility. Proceeds from a ¼% Home Rule Sales Tax Increment provides the funding for the Public Building Fund.

**TIF #1** - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Green Oaks). This fund is reported as a Major Fund in the Village's CAFR. Incremental Property Taxes are the revenue source for the TIF #1 Fund.

**TIF #2** - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Michael Lane). Incremental Property Taxes are the revenue source for the TIF #2 Fund.

**TIF #3** - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Town Center). Loans from the Redevelopment fund will be used to fund initial expenditures in TIF #3 until Incremental Property Taxes are received at which time the loans will be repaid.

**TIF #4** - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District. Loans from the Redevelopment fund will be used to fund initial expenditures in TIF #4 until Incremental Property Taxes are received at which time the loans will be repaid.

**Police Pension Fund** - A pension trust fund established to account for pensions paid for police officers. The Police Pension fund revenues consist of a transfer from the General Fund which is generated by Property Taxes, contributions from participants based on a percentage of wages established by the state, and investment earnings.

# **EXPLANATION OF FUNDS**

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Cont.

**Motor Fuel Tax Fund** - A special revenue fund established to account for the municipal portion of motor fuel tax revenues, collected and distributed by the State of Illinois, which are used to pay for the maintenance and improvement of Village streets. This fund is reported as a Major Fund in the Village's CAFR. Revenues for the Motor Fuel Tax Fund are received from the State based on a per capita formula. In addition, transfers from the Redevelopment Fund were used to cover the cost of planned road improvements.

**Community Days Fund** – A special revenue fund established to account for the revenues and expenditures of the annual Community Days festival. Prior to 2007 the event was sponsored by the Community Council of Addison. This event is now sponsored and coordinated by the Village. Revenues for Community Days will be from corporate sponsorships, beer/wine sales, gate admissions, and festival vendor fees and transfers from the General Fund as needed. The 2009 and 2010 festivals were cancelled due to the economic downturn. Monies budgeted in this fund for FY2011 are for the Village hosting a Circus in lieu of a Community Days event. Discussions will be held in the future to determine the direction of future events.

The Village has additional funds which are not budgeted, but are included in the Comprehensive Annual Financial Report (CAFR). They are as follows:

## **Special Revenue Funds**

- Police Grant Funds – To account for the proceeds related to U.S. Department of Justice grants
  - 2000 Grant – Bulletproof Vest
  - 2001 Grant – Michael Lane Resource Center
  - 2002 Grant - MAP
  - 2006 Grant - IEMA
- Federal and State Controlled Substance Fund – to account for the proceeds related to federal and state seizure activity.

## **Fiduciary Funds**

Agency Funds – to account for assets held by the Village as an agent for individual, private organizations, other governments, and bondholders.

- General Escrow
- Water Escrow
- Sewer Connection Escrow
- Family & Youth Services
- Group Insurance Withholding
- Library
- Garbage
- Park Donation
- School Donation
- Special Service Area #1
- Student Participation Center

# **FINANCIAL AND MANAGEMENT POLICIES**

## **FINANCIAL POLICIES**

The Village of Addison has established the following financial policies:

1. Collateralization of investments. The Village has collateral agreements with all banking institutions where balances exceed or could exceed the FDIC insurable limits.
2. Establishment of fees and charges at a maximum of average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment. An Equipment Replacement Fund has been established to provide monies for equipment replacement needs.
8. Maintenance of a minimum of 3 months fund balance in all operating funds.

## **BUDGETING**

The budget is the operational control for spending and is less than, or equal to, the amounts appropriated. The Village Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund are done through approval of the Village Board of Trustees and are supported by additional appropriations as needed.

Budgets are adopted on a modified accrual basis of accounting for all governmental fund types and on an accrual basis for the proprietary and trust fund types in accordance with Generally Accepted Accounting Principles (GAAP). Budgets have been adopted for all proprietary fund types, the Police Pension Trust Fund, General, Debt Service, Capital Projects and certain Special Revenue Funds. Budgets for Enterprise Funds do not provide for depreciation; capital improvements are budgeted as expenses.

# **FINANCIAL AND MANAGEMENT POLICIES**

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Cont.

## **BUDGETING (cont.)**

All budgets are prepared based on the annual fiscal year of the Village which runs May 1 to April 30.

Budget amounts are as originally adopted or as amended by the Village Board of Trustees. Supplemental appropriations are made as required.

The Village is required to work with a balanced budget where estimated revenues equal estimated expenditures. Funds where estimated revenues are not equal to estimated expenditures are planned intentionally to utilize existing fund balance and take advantage of prior year surpluses.

The budget process begins in November, when the Village Manager and Finance Director distribute the budget calendar and instructions to Department Heads. Departmental requests are then reviewed at the staff level. The Village Manager and Finance Director then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board. The Committee then considers the proposed budget and approves final spending levels. The Committee formally considers the budget in April and conducts a Public Hearing to obtain taxpayer comments. The Committee then recommends final approval to the Village Board. The Village Board then approves the budget prior to April 30. The new budget takes effect May 1.

The level of budgetary control (i.e. the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and distributed to the Village Board, Village Manager and all department heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of government funds are reservations of fund balances and restrictions of net assets for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually rebudgeted in the subsequent fiscal year.

## **APPROPRIATIONS**

The Village of Addison follows these procedures in establishing its appropriations ordinance:

The Appropriations Ordinance is prepared in tentative form by the Finance Director in June, and is made available for public inspection at least ten days prior to final Board action. A public hearing is held on the tentative Appropriation Ordinance to obtain taxpayer comments.

By July 31<sup>st</sup> of each year the Finance Director must file a certified copy of the Appropriations Ordinance, along with an Estimate of Revenues with DuPage County.

# **FINANCIAL AND MANAGEMENT POLICIES**

Cont.

## **APPROPRIATIONS (cont.)**

The Village Board of Trustees, by a two-thirds vote, may change or modify the Appropriations Ordinance. No revision of the ordinance shall be made increasing total fund expenditures in the event funds are not available to effectuate the purpose of the revision. The appropriations ordinance controls the legal spending limits for the Village.

All appropriations lapse at year end. Expenditures may not legally exceed appropriations (including all changes and modifications as discussed above) at the fund level.

## **PURCHASING**

The Village of Addison uses a centralized purchasing system.

The procedure for purchasing is as follows:

A purchase requisition is entered into the computer system by a department when that department recognizes a need for goods or service. The requisition includes detailed information – description, part number, unit price, size and quantity.

Pending requisitions are generated by the Purchasing department and forwarded to Finance for funding confirmation.

Upon funding confirmation from Finance, the Purchasing department generates the Purchase order and distributes copies to the Vendor, to the Finance department and two copies go to the originating department.

Upon receipt of the goods or services, the department signs and returns the designated copy of the Purchase order to the finance department who enters into the computer that the order is complete, matches it with the invoice and payment is made.

Any purchase that exceeds \$1,000 requires a solicitor form to be completed. The solicitor form contains three vendors solicited for the purchase, with the department head's recommendation of at least one responsible vendor for the goods being requisitioned. This form is forwarded to the Purchasing department and then on to Finance to be included with the invoice and payment documents.

The Village Manager is empowered to authorize contracts up to \$10,000 and to approve contract change orders in amounts up to \$5,000. Any changes in excess of \$5,000 require Village Board approval. A formal sealed bid procedure is established for all purchases of capital equipment, or for multiple purchases of commodities or services exceeding \$10,000 in a given fiscal year.

# **FINANCIAL AND MANAGEMENT POLICIES**

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Cont.

## **DEBT SERVICE**

The goal of the Village's debt policy is to maintain the ability to provide high quality essential village services in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

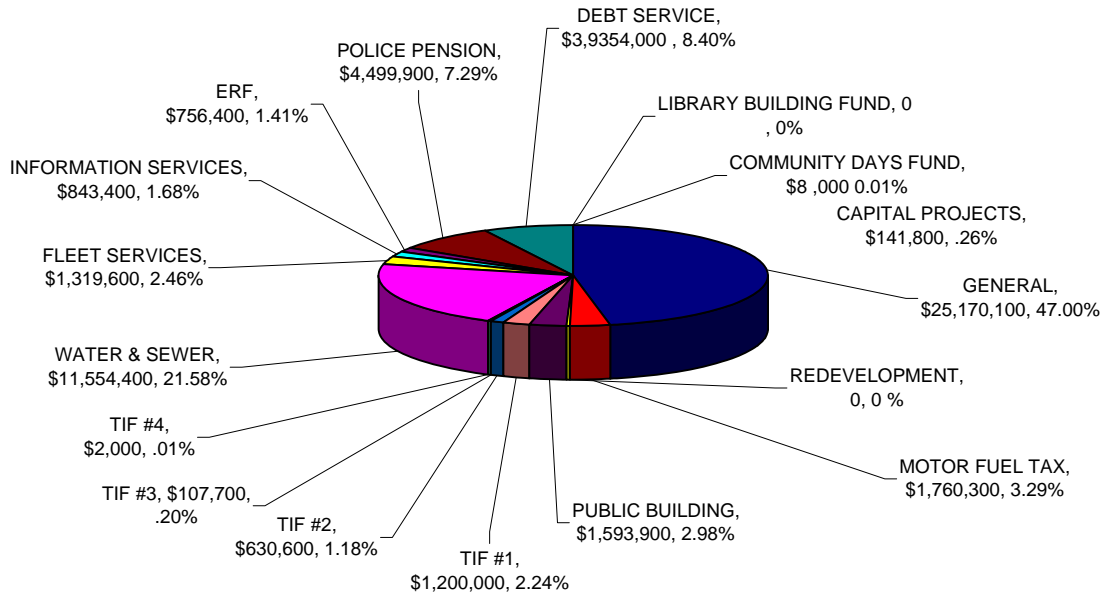
Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects.

The Village is very proud of their bond rating which has steadily improved over the last twelve years. The Village was rated "AAA" by Fitch early in 2010 and the rating was reaffirmed with the issuance of the 2010 Taxable General Obligation Bonds. This compares to an "AA" rating received in 1999 from Fitch. Standard & Poor's upgraded the Village to "AA+" in June, 2008 and also reaffirmed that rating with the issuance of the 2010 Taxable General Obligation Bonds. Both rating agencies cited the steady growth in the Village's tax base, and a solid track record of financial operations, and supporting revenue raising flexibility. These higher bond ratings improve the marketability of future debt issuance and provide lower interest rate costs to the Village.

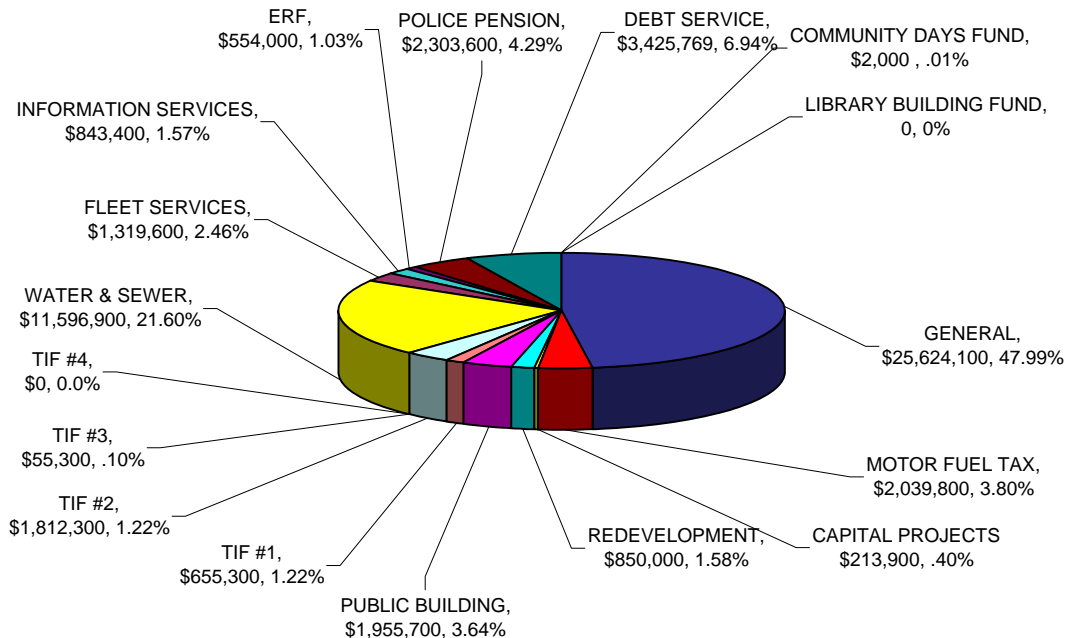
The Village issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for general government activities. In addition, general obligation bonds have been issued to refund previously issued and outstanding general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the Village. For additional information, see the "Capital Improvements Programs/Debt Service" and "Debt Service" sections of the budget.

The Village is a "home-rule" community and is presently not subject to debt limitations. The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes. We have generally relied on internal fiscal management and future planning to address capital needs. For further details on the Village's debt policies see the "Capital Improvements Programs/Debt Service" section of the budget.

## ALL FUNDS REVENUE FY 2011-12 Budget



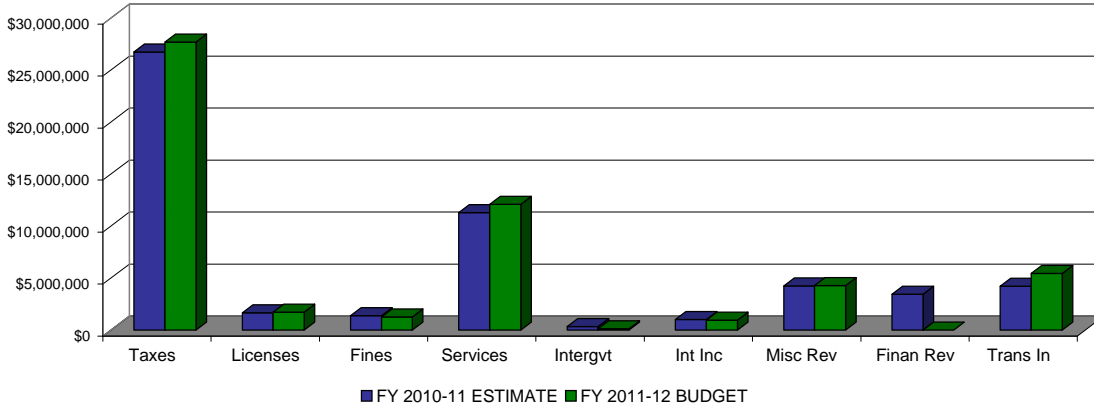
## ALL FUNDS EXPENDITURES FY 2011-12 Budget



# WHERE THE MONEY COMES FROM

## ALL FUND REVENUES

### FY 2010-11 ESTIMATE vs. FY 2011-12 BUDGET



	FY 2009-10 ACTUAL	FY 2010-11 ESTIMATE	FY 2011-12 BUDGET	% CHANGE FY11 - FY12
<b>Taxes</b>	25,447,931	26,741,200	<b>27,712,200</b>	3.63%
<b>Licenses, Permits &amp; Fees</b>	1,846,575	1,659,100	<b>1,722,500</b>	3.82%
<b>Fines &amp; Forefeits</b>	1,450,426	1,366,200	<b>1,258,900</b>	(7.85)%
<b>Charges for Services</b>	10,648,699	11,279,605	<b>12,103,600</b>	7.31%
<b>Intergovernmental</b>	17,938	327,900	<b>121,800</b>	(62.85)%
<b>Interest Income</b>	819,313	997,369	<b>932,000</b>	(6.55)%
<b>Miscellaneous Revenue</b>	6,984,617	4,233,234	<b>4,264,200</b>	0.73%
<b>Financing Revenues</b>	0	3,430,784	<b>0</b>	0.00%
<b>Transfers In</b>	5,074,043	4,216,600	<b>5,426,900</b>	28.70%
<b>Total Revenue</b>	<u>52,289,542</u>	<u>54,251,992</u>	<u><b>53,542,100</b></u>	<u>(1.31)%</u>

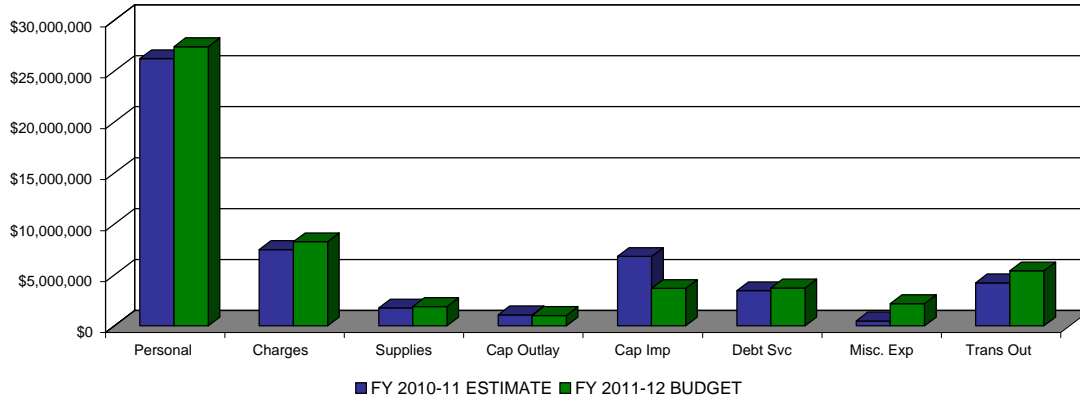
### REVENUES BY FUND/SOURCE OF REVENUE

FY 2011-12 BUDGET	Taxes	Licenses, Permits & Fees	Fines & Forfeitures	Charges for Services	Intergov	Interest Income	Misc Revenues	Financing Revenues	Transfers In	Total
General	20,671,800	1,701,500	1,258,900	743,200	0	21,200	591,000	0	182,500	<b>25,170,100</b>
Water/Sewer	0	21,000	0	11,360,400	0	8,000	15,000	0	150,000	<b>11,554,400</b>
Fleet Services	0	0	0	0	0	0	0	0	1,319,600	<b>1,319,600</b>
Information Systems	0	0	0	0	0	0	0	0	843,400	<b>843,400</b>
Equipment Replacement	0	0	0	0	0	0	0	0	756,400	<b>756,400</b>
Debt Service	2,553,000	0	0	0	0	1,000	0	0	1,400,000	<b>3,954,000</b>
Capital Projects	0	0	0	0	121,800	0	20,000	0	0	<b>141,800</b>
Redevelopment	0	0	0	0	0	0	0	0	0	<b>0</b>
Library Building	0	0	0	0	0	0	0	0	0	<b>0</b>
Public Building	1,593,900	0	0	0	0	0	0	0	0	<b>1,593,900</b>
TIF #1	1,200,000	0	0	0	0	0	0	0	0	<b>1,200,000</b>
TIF #2	628,800	0	0	0	0	1,800	0	0	0	<b>630,600</b>
TIF #3	107,700	0	0	0	0	0	0	0	0	<b>107,700</b>
TIF #4	2,000	0	0	0	0	0	0	0	0	<b>2,000</b>
Police Pension	0	0	0	0	0	900,000	3,599,900	0	0	<b>4,499,900</b>
Motor Fuel Tax	955,000	0	0	0	0	0	30,300	0	775,000	<b>1,760,300</b>
Community Days	0	0	0	0	0	0	8,000	0	0	<b>8,000</b>
	<u>27,712,200</u>	<u>1,722,500</u>	<u>1,258,900</u>	<u>12,103,600</u>	<u>121,800</u>	<u>932,000</u>	<u>4,264,200</u>	<u>0</u>	<u>5,426,900</u>	<u><b>53,542,100</b></u>

# WHERE THE MONEY GOES

## ALL FUND EXPENDITURES

### FY 2010-11 ESTIMATE vs. FY 2011-12 BUDGET



	FY 2009-10 ACTUAL	FY 2010-11 ESTIMATE	FY 2011-12 BUDGET	% CHANGE FY11 - FY12
Personal Services	26,138,366	26,229,056	27,407,600	4.49%
Services & Charges	7,270,404	7,489,000	8,257,400	10.26%
Supplies & Materials	1,562,695	1,759,353	1,893,900	7.65%
Capital Outlay	785,753	1,091,800	1,014,900	(7.04)%
Capital Improvement Projects	3,554,924	6,823,342	3,670,700	(46.20)%
Debt Service	3,462,652	3,450,572	3,725,769	7.98%
Misc. Expenditures	2,660,097	492,100	2,174,500	341.88%
Transfers Out	2,673,281	4,216,600	5,406,900	28.23%
<b>Total Expenditures</b>	<b>48,108,172</b>	<b>51,551,823</b>	<b>53,551,669</b>	<b>3.88%</b>

### EXPENDITURES BY DEPARTMENT/SOURCE OF EXPENDITURE

FY 2011-12 BUDGET	Personal Services	Services & Charges	Supplies & Materials	Capital Outlay	Capital Imprv. Project	Debt Service	Misc Expenditure	Transfers Out	Total
General Fund									
Admin	776,300	496,400	8,000	0	0	0	0	142,500	1,423,200
Boards & Commissions	500	18,200	800	0	0	0	0	0	19,500
Finance	399,400	57,800	6,200	0	0	0	0	66,900	530,300
Community Relations	506,600	77,200	34,500	0	0	0	0	17,700	636,000
Building & Grounds	264,400	208,900	38,400	0	0	0	0	28,200	539,900
Police	11,203,600	362,300	135,300	211,400	0	0	0	1,026,800	12,939,400
HHRC	161,700	5,800	11,400	0	0	0	0	55,300	234,200
Consolidated Dispatch	1,186,800	23,500	10,300	0	0	0	0	0	1,220,600
Community Development	2,268,900	206,100	8,100	0	0	0	0	141,200	2,624,300
Electrical & Forestry	828,200	777,300	79,400	0	0	0	0	202,800	1,887,700
Street	1,246,800	118,600	562,100	0	0	0	0	591,900	2,519,400
General Ledger	0	592,100	0	0	0	0	457,500	0	1,049,600
Water & Sewer Fund									
Water	1,736,200	3,316,000	101,600	30,000	469,300	0	0	241,100	5,894,200
Sewer	1,423,300	352,800	60,800	0	0	0	0	250,200	2,087,100
Water Pollution Control	2,158,600	1,017,800	167,200	0	162,000	0	0	110,000	3,615,600
Fleet Services	569,500	85,700	639,600	0	0	0	0	24,800	1,319,600
Information Systems	460,700	285,200	28,000	69,500	0	0	0	0	843,400
Equipment Replacement	0	0	0	554,000	0	0	0	0	554,000
Debt Service	0	0	0	0	0	3,725,769	0	0	3,725,769
Capital Projects	0	20,000	0	0	118,900	0	0	75,000	213,900
Redevelopment	0	0	0	150,000	0	0	0	700,000	850,000
Library Building	0	0	0	0	0	0	0	0	0
Public Building	0	0	0	0	225,700	0	0	1,730,000	1,955,700
TIF #1	0	300	0	0	655,000	0	0	0	655,300
TIF #2	0	130,300	0	0	0	0	1,682,000	0	1,812,300
TIF #3	0	55,300	0	0	0	0	0	0	55,300
TIF #4	0	0	0	0	0	0	0	0	0
Police Pension	2,216,100	49,800	200	0	0	0	35,000	2,500	2,303,600
Motor Fuel Tax	0	0	0	0	2,039,800	0	0	0	2,039,800
Community Days	0	0	2,000	0	0	0	0	0	2,000
<b>Total</b>	<b>27,407,600</b>	<b>8,257,400</b>	<b>1,893,900</b>	<b>1,014,900</b>	<b>3,670,700</b>	<b>3,725,769</b>	<b>2,174,500</b>	<b>5,406,900</b>	<b>53,551,669</b>

**VILLAGE OF ADDISON  
FUND BALANCE SUMMARY  
FY 2011-12  
(ESTIMATED)**

<u>FUND</u>	BEGINNING FUND BALANCE 5/1/2011	2011-12 REVENUES	2011-12 EXPENDITURES	2011-12 SURPLUS/ (DEFICIT)	ENDING FUND BALANCE 4/30/2012
GENERAL FUND	6,956,849	25,170,100	25,624,100	(454,000)	6,502,849
WATER & SEWER FUND	61,058,793	11,554,400	11,596,900	(42,500)	61,016,293
FLEET SERVICES	(61,478)	1,319,600	1,319,600	0	(61,478)
INFORMATION SYSTEMS	(55,275)	843,400	843,400	0	(55,275)
EQUIP REPL. FUND	4,536,384	756,400	554,000	202,400	4,738,784
DEBT SERVICE	1,033,225	3,954,000	3,725,769	228,231	1,261,456
CAPITAL PROJECTS	75,133	141,800	213,900	(72,100)	3,033
REDEVELOPMENT FUND	1,812,660	0	850,000	(850,000)	962,660
PUBLIC BUILDING FUND	439,715	1,593,900	1,955,700	(361,800)	77,915
TIF # 1	(1,500,311)	1,200,000	655,300	544,700	(955,611)
TIF # 2	1,343,086	630,600	1,812,300	(1,181,700)	161,386
TIF # 3	32,405	107,700	55,300	52,400	84,805
TIF # 4	(4,187)	2,000	0	2,000	(2,187)
POLICE PENSION	31,682,431	4,499,900	2,303,600	2,196,300	33,878,731
MOTOR FUEL TAX	280,323	1,760,300	2,039,800	(279,500)	823
COMMUNITY DAYS FUND	4,954	8,000	2,000	6,000	10,954
<b>TOTAL</b>	<b>107,634,707</b>	<b>53,542,100</b>	<b>53,551,669</b>	<b>(9,569)</b>	<b>107,625,138</b>

**NOTES**

- 1) The General Fund shows a \$454,000 deficit or 1.77% of expenses in order to draw down the fund balance.
- 2) The Water & Sewer Fund shows a \$42,500 deficit or 0.36% of expenses in order to draw down the fund balance.
- 3) The Fleet Services Budget has a negative fund balance which is a carryover from previous years.
- 4) The Information Services Budget has a negative fund balance which is a carryover from previous years.
- 5) The Capital Projects Fund shows a planned deficit of \$72,100 in order to draw down the fund balance.
- 6) The Redevelopment Fund shows a planned \$850,000 deficit to complete various projects. Because of the large Due From TIF balance, projects are scheduled as the advance is repaid and funds are available.
- 7) The Public Building Fund shows a planned deficit of \$361,800 in order to draw down the fund balance.
- 8) The TIF #1 Fund shows a deficit fund balance, however, this deficit is covered by an advance from the Redevelopment Fund. The tax increment revenues received will continue to pay down the advance from the Redevelopment Fund.
- 9) The TIF #2 Fund shows a planned deficit \$1,181,700 in order to draw down the fund balance.
- 10) The TIF #4 Fund shows a fund balance deficit of \$2,187 however, this deficit is covered by an advance from the Redevelopment Fund. The tax increment revenues received will continue to pay down the advance from the Redevelopment Fund.
- 11) The Motor Fuel Tax Fund shows a planned deficit of \$279,500. This is primarily due to Federal funding for several road reconstruction projects. The timing of the grant requires the Village to match funding.

**VILLAGE OF ADDISON  
ALL FUNDS THREE YEAR BUDGET SUMMARY**

<u>REVENUES</u>	<u>2008-09 ACTUAL</u>	<u>2009-10 ACTUAL</u>	<u>2010-11 BUDGET</u>	<u>2010-11 EST ACT</u>	<u>2011-12 BUDGET</u>	<u>2012-13 BUDGET</u>	<u>2013-14 BUDGET</u>
GENERAL FUND	25,417,636	23,331,791	23,314,500	24,063,100	<b>25,170,100</b>	25,458,300	26,070,200
WATER & SEWER FUND	12,272,882	11,136,584	10,947,600	10,988,800	<b>11,554,400</b>	11,814,900	12,349,900
FLEET SERVICES	1,254,936	1,187,564	1,208,500	1,205,900	<b>1,319,600</b>	1,329,900	1,341,100
INFORMATION SYSTEMS	1,001,565	966,496	805,400	805,400	<b>843,400</b>	842,900	859,600
EQUIP REPL. FUND	1,031,230	788,995	757,200	767,474	<b>756,400</b>	747,900	758,700
DEBT SERVICE	4,006,844	3,411,649	3,523,012	3,624,000	<b>3,954,000</b>	4,056,000	4,140,000
CAPITAL PROJECTS	99,990	35,312	241,713	156,844	<b>141,800</b>	20,000	20,000
REDEVELOPMENT FUND	2,851	1,139	0	900	<b>0</b>	0	0
LIBRARY BUILDING FUND	117,121	870	0	0	<b>0</b>	0	0
PUBLIC BUILDING FUND	1,656,160	1,419,707	1,567,000	5,116,384	<b>1,593,900</b>	1,673,600	1,757,300
TIF #1	1,128,522	1,219,065	1,225,400	1,220,000	<b>1,200,000</b>	1,200,000	1,200,000
TIF #2	577,308	623,233	624,249	630,625	<b>630,600</b>	630,600	630,600
TIF #3	56,594	125,624	126,000	108,500	<b>107,700</b>	107,700	107,700
TIF #4	0	3,190	43,200	3,200	<b>2,000</b>	2,000	2,000
POLICE PENSION	(3,542,020)	6,683,306	3,269,400	4,327,900	<b>4,499,900</b>	4,499,900	4,499,900
MOTOR FUEL TAX	2,029,742	1,355,015	1,075,300	1,224,960	<b>1,760,300</b>	1,830,000	955,000
COMMUNITY DAYS FUND	102,371	2	15,000	8,005	<b>8,000</b>	8,000	8,000
<b>TOTAL VILLAGE REVENUES</b>	<b>47,213,732</b>	<b>52,289,542</b>	<b>48,743,474</b>	<b>54,251,992</b>	<b>53,542,100</b>	<b>54,221,700</b>	<b>54,700,000</b>
<u>EXPENDITURES</u>	<u>2008-09 ACTUAL</u>	<u>2009-10 ACTUAL</u>	<u>2010-11 BUDGET</u>	<u>2010-11 EST ACT</u>	<u>2011-12 BUDGET</u>	<u>2012-13 BUDGET</u>	<u>2013-14 BUDGET</u>
GENERAL FUND	25,392,275	23,845,667	24,790,100	24,215,200	<b>25,624,100</b>	25,694,700	26,240,600
WATER & SEWER FUND	12,756,762	11,223,854	11,099,400	11,294,600	<b>11,596,900</b>	11,745,900	12,168,500
FLEET SERVICES	1,295,158	1,162,498	1,208,500	1,205,900	<b>1,319,600</b>	1,329,900	1,341,100
INFORMATION SYSTEMS	1,007,390	1,036,055	805,400	805,400	<b>843,400</b>	842,900	859,600
EQUIP REPL. FUND	820,998	602,414	372,000	382,600	<b>554,000</b>	757,000	781,000
DEBT SERVICE	3,977,354	3,462,652	3,457,976	3,450,572	<b>3,725,769</b>	3,551,275	3,378,851
CAPITAL PROJECTS	414,237	339,501	264,786	26,900	<b>213,900</b>	20,000	20,000
REDEVELOPMENT FUND	1,400,250	861,040	290,000	454,500	<b>850,000</b>	950,000	0
LIBRARY BUILDING FUND	2,361,561	0	0	0	<b>0</b>	0	0
PUBLIC BUILDING FUND	1,761,637	1,280,182	1,567,000	5,085,200	<b>1,955,700</b>	1,596,000	1,646,000
TIF #1	0	329	780,342	680,342	<b>655,300</b>	300	300
TIF #2	624,780	45,701	160,000	25,200	<b>1,812,300</b>	700,300	700,300
TIF #3	503,000	36,677	199,000	204,000	<b>55,300</b>	300	300
TIF #4	77	0	46,000	10,500	<b>0</b>	0	0
POLICE PENSION	2,043,896	2,074,833	2,171,500	2,249,056	<b>2,303,600</b>	2,376,100	2,450,600
MOTOR FUEL TAX	2,591,187	2,136,969	1,242,000	1,457,600	<b>2,039,800</b>	1,750,800	1,035,000
COMMUNITY DAYS FUND	102,102	(200)	15,000	4,253	<b>2,000</b>	2,000	2,000
<b>TOTAL VILLAGE EXPENDITURES</b>	<b>57,052,664</b>	<b>48,108,172</b>	<b>48,469,004</b>	<b>51,551,823</b>	<b>53,551,669</b>	<b>51,317,475</b>	<b>50,624,151</b>

# **MAJOR REVENUE AND FINANCING SOURCES**

## Notes

The two largest revenue sources (74.4%) for the Village in the FY 2011-2012 Budget are Taxes, 51.8% and Charges for Services 22.6%. The breakdown between funds is as follows:

<b>TAXES</b>	<b><u>TOTAL</u></b>	<b><u>General</u></b>	<b><u>Debt Service</u></b>	<b><u>Public Building</u></b>	<b><u>TIF 1</u></b>	<b><u>TIF 2</u></b>	<b><u>TIF 3</u></b>	<b><u>Motor Fuel Tax</u></b>
Sales & Sales Tax Increment	<b>23.2%</b>	17.2%	3.0%	3.0%				
Property Taxes	<b>15.9%</b>	10.6%	1.7%		2.2%	1.2%	0.2%	
Income Tax	<b>5.4%</b>	5.4%						
Telecommunications Tax	<b>3.2%</b>	3.2%						
Real Estate Transfer Tax	<b>0.6%</b>	0.6%						
Motor Fuel Tax	<b>1.8%</b>							1.8%
All Other Taxes	<b>1.7%</b>	1.6%	.1%					
<b>TOTAL</b>	<b>51.8%</b>	<b>38.6%</b>	<b>4.8%</b>	<b>3.0%</b>	<b>2.2%</b>	<b>1.2%</b>	<b>0.2%</b>	<b>1.8%</b>

<b>CHARGES FOR SERVICES</b>	<b><u>TOTAL</u></b>	<b><u>General</u></b>	<b><u>Water and Sewer</u></b>
User Revenue – Water	<b>10.2%</b>	-	10.2%
User Revenue – Sewer	<b>10.7%</b>	-	10.7%
All Other	<b>1.7%</b>	1.4%	0.3%
<b>TOTAL</b>	<b>22.6%</b>	<b>1.4%</b>	<b>21.2%</b>

## **Taxes**

**Sales Tax and Sales Tax Increment** (home rule) revenues represent the largest single revenue source or about 23.2% of the Village's total revenue. Items, except food and drugs, in Addison are subject to an 8.00% sales tax. Effective April 1, 2008, the State Legislature passed a \$.50 increase in Sales Tax in DuPage County that will be split between the County and transportation. The change is noted below. Sales taxes are imposed upon all retail sales and upon all persons engaged in the business of making sales of services within the Village's corporate limits. These taxes are collected by the state, and divided among the taxing districts as follows:

	<b><u>Before April 1, 2008</u></b>	<b><u>After April 1, 2008</u></b>
State	5.00%	5.00%
Village		
Municipal Tax	1.00%	1.00%
Home-Rule Tax	.75%	.75%
DuPage County	.25%	.50%
DuPage Water Commission	.25%	.25%
Regional Transportation Authority	<u>.25%</u>	<u>.50%</u>
Total	7.50%	8.00%

## **MAJOR REVENUE AND FINANCING SOURCES**

Notes Cont.

The municipal tax is credited to the General Fund. Home Rule sales taxes are used as follows:

<u>Rate</u>	<u>Fund</u>	<u>Year</u>	<u>Reason</u>
.25	Debt Service Fund	1995	To Fund a Redevelopment Bond Issue
.25	Public Building Fund	1997	To Fund Bond Issues for Village Building Construction
.25	General Fund	2003	Additional Operating Revenue

*Budget Assumptions* – The Village anticipates a 5 percent increase in Sales tax in the FY 2012 budget over the projected FY11 results. The Village is fortunate to have 4 big box stores and multiple distribution centers to allow the Village to take advantage of the current upswing in the economy.

### **Property Tax**

Property tax receipts represent about 15.0% of the Village's total revenues. Addison has historically taken a conservative approach to this revenue source, understanding the negative impact high property taxes can have where incomes are fixed, or are temporarily lost or decreased.

The levy which corresponds to this budget was levied in December, 2010. Property owners will pay this tax in two installments due June 1 and September 1, 2011. A breakdown of the Village's total tax levy is as follows:

	<u>Final 2009 Levy for FY 11</u>	<u>Estimated 2010 Levy for FY 12</u>	<u>% Change</u>
General Fund			
Corporate	\$3,323,221	\$3,243,688	(2.39)
Police Pension	1,749,431	2,106,412	20.41
Subtotal	<u>5,072,652</u>	<u>5,350,100</u>	5.47
Debt Service Fund	<u>649,196</u>	<u>933,500</u>	43.79
Total Levy	<u>\$5,766,848</u>	<u>\$6,283,611</u>	8.96
Equalized Assessed Val.	\$1,393,968,767	\$1,273,532,892	(8.64)
Rate per \$100 EAV	\$ 0.4137	\$ 0.4934	19.26

*Budget Assumptions* – The 2010 tax levy, which will be received in FY 2011-12 was based on an estimated decrease in EAV of 8.64%, and a total dollar increase of 8.96%. The total dollar increase is due to a 20.41% increase in the Police Pension Levy whereas the Corporate Levy was decreased by 2.39% over 2009. The 43.79 % increase in the Debt Service Fund Levy is due to the issuance of the 2010 Taxable General Obligations Bonds for the purchase of the Driscoll property. There is an extensive discussion of the property tax levy process in the General Fund section.

# **MAJOR REVENUE AND FINANCING SOURCES**

Notes Cont.

## **Income Tax**

Income tax receipts represent approximately 5.4% of the Village's General Fund income. Local governments in Illinois receive a 1/10th share of all state income tax receipts. This amount is allocated on a per capita basis to all municipalities.

*Budget Assumptions* - To prepare the FY 2012 budget for income tax receipts, three key elements were assumed:

Population - Income tax receipts are distributed based on the Village's population. Addison's most recent population used by the State is 36,946. It is assumed that there would be minimal change the population reported by the 2010 Census.

Municipality's share of income tax receipts – Prior to January, 2011, municipalities were entitled to 1/10 of income tax receipts. Due to the State's financial distress, the State legislature increased the income tax rate from 3% to 5% on personal income and from 4.8% to 7% on corporate income. As part of that legislation, the municipal percentage was decreased whereby the municipalities will not participate in the increased income tax revenues. The percentage was changed to "maintain" the same revenue streams the 1/10 previously provided.

State-wide change in income tax receipts - FY 2011 receipts are coming in close to what was budgeted. Due to the economic downturn, and recent changes in legislation, we have taken a conservative approach and budgeted no change in the FY2012 receipts from projected FY2011 revenues.

## **Telecommunications Tax**

Due to deregulation of the telecommunications industry, the State of Illinois adopted Public Act 90-154, the Municipal Telecommunications Infrastructure Maintenance Fee Act. As a result of litigation, the Illinois General Assembly rewrote the state statutes. As of January 2003, all telecommunication providers were required to charge a 1% telecommunications fee. This fee is then remitted to the state which remits the funds to the municipalities after subtracting an administrative charge. In FY 2004 the Village passed an additional 4% telecommunications tax effective 7/1/04. In FY 2006 the Village passed an additional 1% telecommunications tax effective 7/1/06. The total telecommunications tax rate is 6%

*Budget Assumptions* – The FY 2011-12 budget assumes a slight increase based upon trending.

## **Real Estate Transfer Tax**

This tax is imposed on the privilege of transferring title to real estate within the corporate limits of the Village, at the rate of \$2.50 for each \$1,000.00 of value or fraction thereof. The liability for payment of the tax is borne by the grantee or purchaser of any deed subject to the tax. The Village takes a conservative approach to budgeting these revenues, as they can fluctuate with local housing trends.

# **MAJOR REVENUE AND FINANCING SOURCES**

Notes Cont.

## **Real Estate Transfer Tax (Cont.)**

*Budget Assumptions:* The FY 2011-12 budget maintains the current year estimated receipts. Although the housing market may rebound, foreclosure and sheriff sales are exempt from the Real Estate Transfer Tax. We anticipate an increase in those type of sales.

## **Motor Fuel Tax**

This tax is collected by the State and shared with local governments to be used for the construction/maintenance of highways. All municipal funds are distributed based on population.

*Budget Assumptions:* Due to the fluctuation in oil prices, and consumption, the Village has taken a conservative approach and maintained a flat budget for these revenues.

## **CHARGES FOR SERVICES**

### **Water and Sewer Fees**

Water and sewer user fees represent approximately 20.9% of the Villages' revenue. The Village bills water and sewer usage on a bi-monthly basis, billing approximately half the Village each month.

The Village recognizes the impact a rate increase has on their customers and has raised rates only when necessary. Any increases or decreases in rates from the DuPage Water Commission (DPWC) or the City of Chicago, which supplies water to the DPWC and impacts their rates, have been passed along to our customers. During the compilation of the FY 2012 budget, the DPWC informed their members of a 10% increase in their rates to us which is \$0.20 per thousand gallons.

The current budget includes both the rate increase in the cost of water from DPWC and the increase in water rates to our customers. In addition, equipment and infrastructure repairs/replacements come with a high price tag. In order to maintain the proper fund balance and keep the equipment and infrastructure up to date, a five year plan was adopted in FY2009 that not only includes the increase from DPWC, but a nominal 3% increase to cover increases in operations and capital expenditures. This is discussed in greater detail in the water/sewer section.

*Budget Assumptions* – The User Revenues for Water and Sewer were calculated assuming no increase in pumpage, with 86% of the pumpage being billed at the rates established by the existing five-year plan.

Information on the smaller revenues is located in each fund section.

# **MAJOR EXPENDITURES**

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## Notes

The largest use of funds is for Personal Services (51%), Services and Charges (16%), Debt Service (7%) and Capital Projects (7%).

### **PERSONAL SERVICES**

The Police Department accounts for 41% of all personal services costs. The Police Department is a CALEA certified department and is very active in the community with various outreach programs.

Programs include DARE which focuses on youth, Community Emergency Response Team which is open to all residents of the Village and the Senior Citizens Police Academy. The Police Department opened the Henry Hyde Resource Center in FY 2008. In 2011 the Consolidated Dispatch Center Department was created to account for dispatch services. The Center will provide dispatch services for multiple jurisdictions and charge a fee for the services.

The Water and Sewer Fund accounts for 19% of all personal services costs. The personnel in the Water and Sewer Fund maintain the quality and distribution of potable water to the residents. In addition, they staff the treatment plant which treats sewer discharges. Environmental Services staff ensures that the levels of discharge from the commercial and industrial customers are within the EPA required levels.

### **SERVICES AND CHARGES**

Water and Sewer accounts for 57% of services and charges. This is primarily due to the cost of water from the DuPage Water Commission and the utility costs in running the pumps and equipment at not only the wells but at the treatment facilities as well.

### **CAPITAL IMPROVEMENT PROJECTS**

Capital Improvements account for 6% of all expenditures within the Village. The annual road improvement program which includes reconstruction and resurfacing of additional roads accounts for 56% of all capital. Replacement and maintenance of equipment in the Water and Sewer Fund account for 17% of all capital. The expansion of the dispatch area in the General Fund accounts for 7% of all capital.

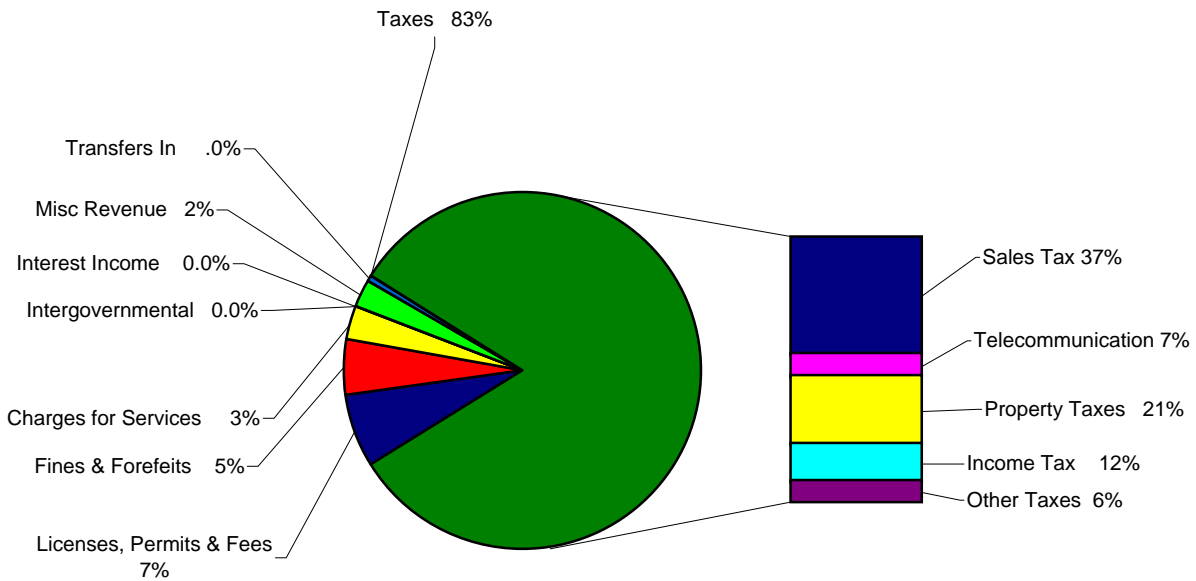
### **DEBT SERVICE**

Debt Service payments are 7% of Village wide expenditures. Of the \$3,725,769 needed for debt payments, \$923,600 or 25% is paid with property taxes; the remaining 75% or \$2,802,169 is paid with Home Rule Sales Tax Increment monies.



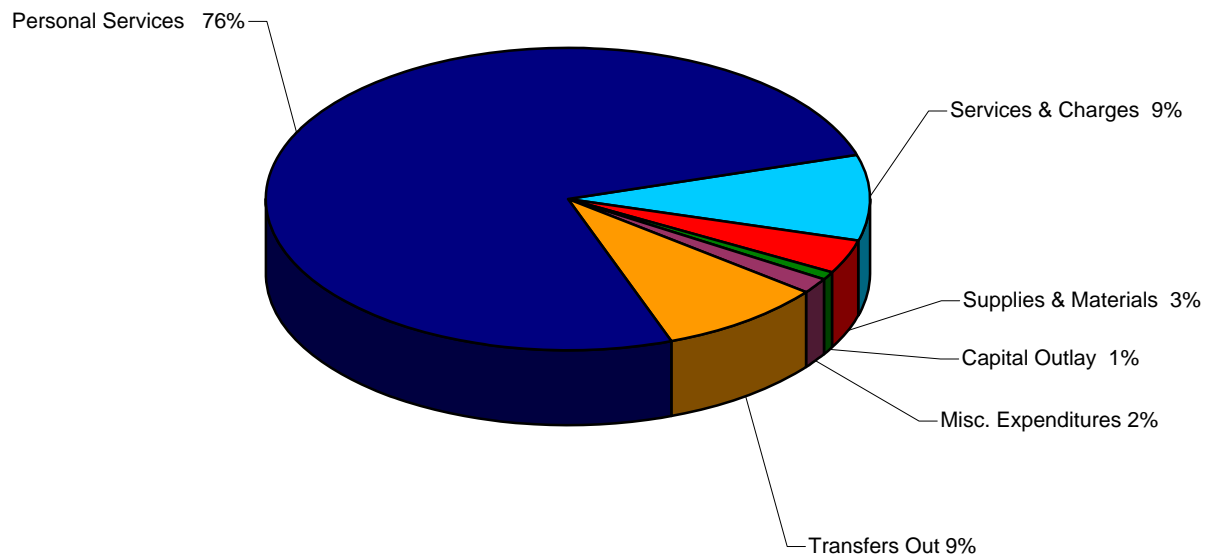
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# WHERE THE MONEY COMES FROM GENERAL FUND REVENUES 2011-2012 FISCAL YEAR



	FY 2009-10 ACTUAL	FY 2010-11 ESTIMATE	FY 2011-12 BUDGET	PERCENTAGE CHANGE FY11 - FY12
<b>Taxes</b>	18,946,532	19,925,900	<b>20,671,800</b>	3.74%
<b>Licenses, Permits &amp; Fees</b>	1,760,064	1,652,900	<b>1,701,500</b>	2.94%
<b>Fines &amp; Forefeits</b>	1,450,426	1,366,200	<b>1,258,900</b>	(7.85)%
<b>Charges for Services</b>	357,542	365,000	<b>743,200</b>	103.62%
<b>Intergovernmental</b>	17,621	26,300	<b>0</b>	(100.00)%
<b>Interest Income</b>	41,381	21,200	<b>21,200</b>	0.00%
<b>Financing Revenue</b>	0	0	<b>0</b>	0.00%
<b>Miscellaneous Revenue</b>	699,892	653,100	<b>591,000</b>	(9.51)%
<b>Transfers In</b>	58,333	52,500	<b>182,500</b>	247.62%
<b>Total Revenue</b>	<b>23,331,791</b>	<b>24,063,100</b>	<b>25,170,100</b>	<b>4.60%</b>

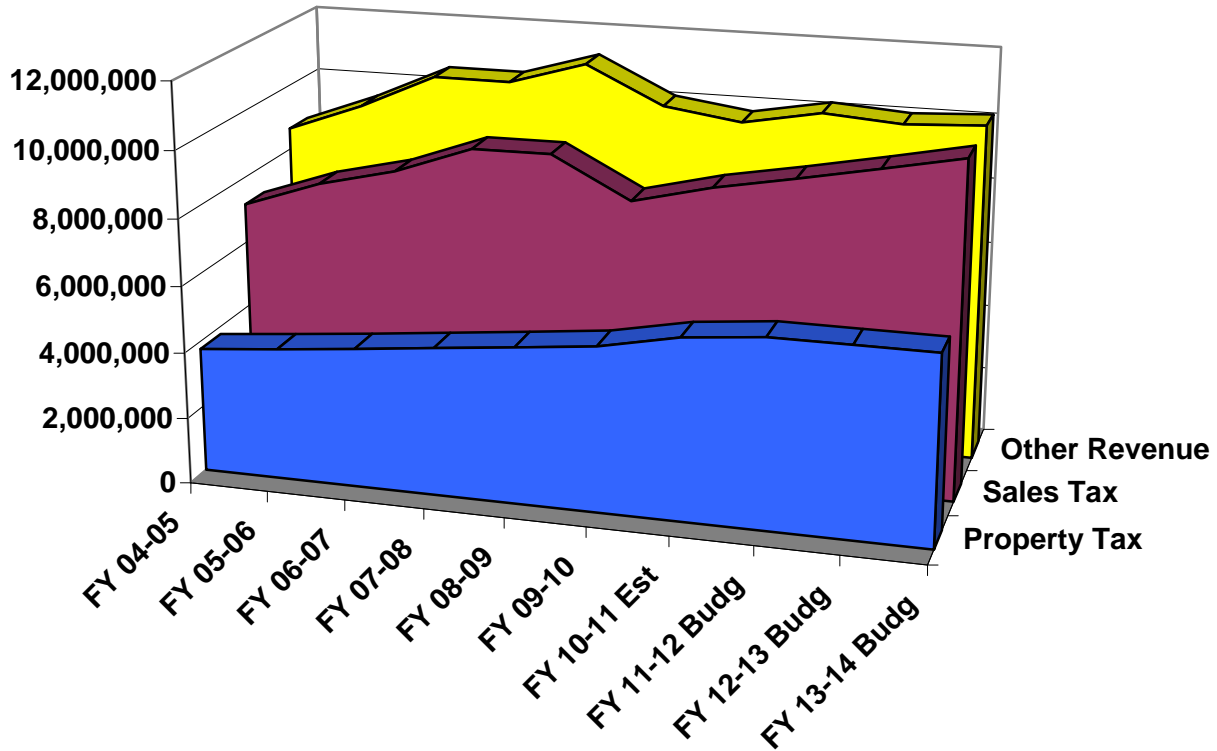
# WHERE THE MONEY GOES GENERAL FUND EXPENDITURES 2011-2012 FISCAL YEAR



	FY 2009-10 ACTUAL	FY 2010-11 ESTIMATE	FY 2011-12 BUDGET	PERCENTAGE CHANGE FY11 - FY12
<b>Personal Services</b>	17,536,119	18,255,500	<b>19,435,300</b>	6.46%
<b>Services &amp; Charges</b>	2,866,454	2,192,900	<b>2,352,100</b>	7.26%
<b>Supplies &amp; Materials</b>	747,756	871,600	<b>894,500</b>	2.63%
<b>Capital Outlay</b>	65,637	360,300	<b>211,400</b>	(41.33)%
<b>Misc. Expenditures</b>	440,155	459,100	<b>457,500</b>	0.00%
<b>Transfers Out</b>	2,189,546	2,075,800	<b>2,273,300</b>	9.51%
<b>Total Expenditures</b>	<b>23,845,667</b>	<b>24,215,200</b>	<b>25,624,100</b>	<b>5.82%</b>

# GENERAL FUND REVENUES

## PROPERTY TAX, SALES TAX AND OTHER GENERAL FUND REVENUE



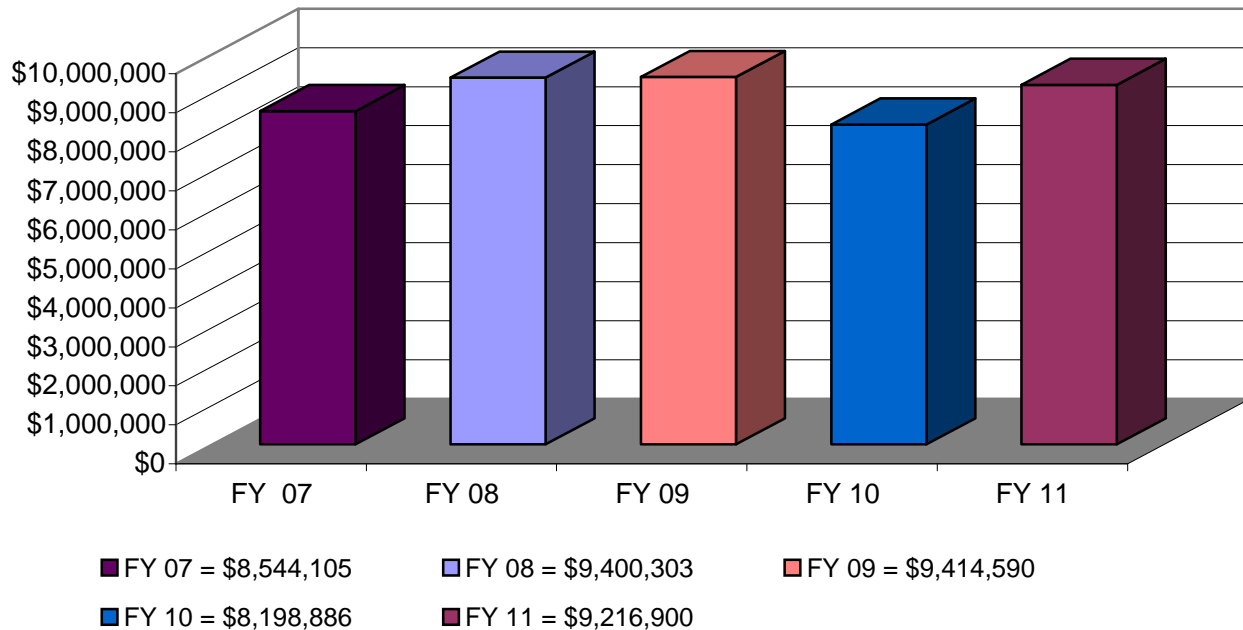
	Property Tax	Sales Tax	Other Revenue	Total Revenue
FY 04-05	3,769,480	7,170,661	8,643,769	19,583,910
FY 05-06	3,982,010	7,985,534	9,523,940	21,491,484
FY 06-07	4,216,794	8,544,408	10,592,382	23,353,584
FY 07-08	4,473,610	9,400,303	10,586,726	24,460,639
FY 08-09	4,722,823	9,414,590	11,280,223	25,417,636
FY 09-10	4,976,960	8,198,886	10,155,945	23,331,791
FY 10-11 Est	5,456,400	8,778,000	9,828,700	24,063,100
FY 11-12 Budg	5,690,400	9,216,900	10,262,800	25,170,100
FY 12-13 Budg	5,690,400	9,677,700	10,090,200	25,458,300
FY 13-14 Budg	5,690,400	10,161,600	10,218,200	26,070,200

# GENERAL FUND

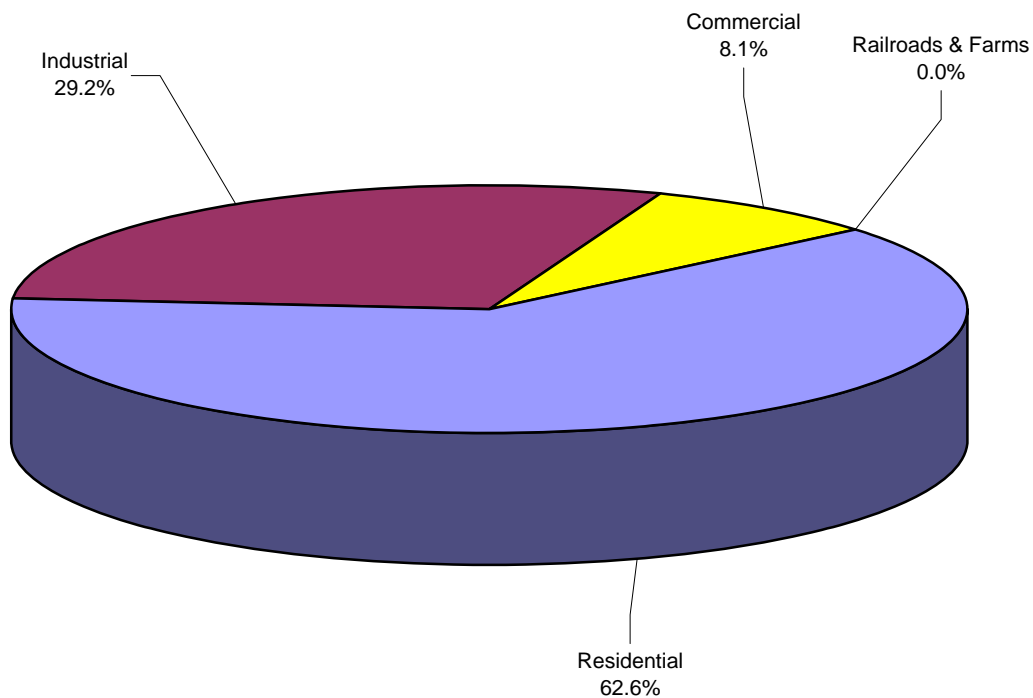
## SALES TAX & HOME RULE INCREMENT

LIABILITY MONTH	RECEIPT MONTH	FY 2007		FY 2008		FY 2009		FY 2010		FY 2011	
		Actual	% Change Over Last FY	Actual	% Change Over Last FY	Actual	% Change Over Last FY	Actual	% Change Over Last FY	Actual**	% Change Over Last FY
MAY	AUG	714,864	60.29%	768,088	7.45%	841,040	9.50%	697,550	-17.06%	716,904	2.77%
JUNE	SEPT	719,135	50.35%	801,659	11.48%	873,313	8.94%	721,919	-17.34%	805,640	11.60%
JULY	OCT	693,089	58.15%	734,439	5.97%	852,319	16.05%	684,319	-19.71%	736,749	7.66%
AUG	NOV	752,736	61.26%	791,381	5.13%	875,796	10.67%	675,428	-22.88%	709,607	5.06%
SEPT	DEC	727,193	71.32%	803,351	10.47%	878,780	9.39%	711,018	-19.09%	726,627	2.20%
OCT	JAN	697,233	39.55%	829,359	18.95%	811,272	-2.18%	701,680	-13.51%	762,052	8.60%
NOV	FEB	672,789	44.34%	804,775	19.62%	805,222	0.06%	680,599	-15.48%	737,766	8.40%
DEC	MAR	814,026	50.47%	839,756	3.16%	819,335	-2.43%	738,216	-9.90%	863,531	16.98%
JAN	APRIL	686,631	57.81%	710,532	3.48%	686,252	-3.42%	584,398	-14.84%	789,506	35.10%
FEB	MAY	640,831	49.68%	716,581	11.82%	635,301	-11.34%	609,777	-4.02%	789,506	29.47%
MAR	JUNE	710,737	69.46%	717,807	0.99%	678,474	-5.48%	696,327	2.63%	789,506	13.38%
APRIL	JULY	714,842	63.18%	882,575	23.46%	657,486	-25.50%	697,656	6.11%	789,506	13.17%
TOTAL SALES TAX		8,544,105	35.93%	9,400,303	10.02%	9,414,590	0.15%	8,198,886	-12.91%	9,216,900	12.42%

\*\* The last four months of FY 2011 are estimated based on past trends



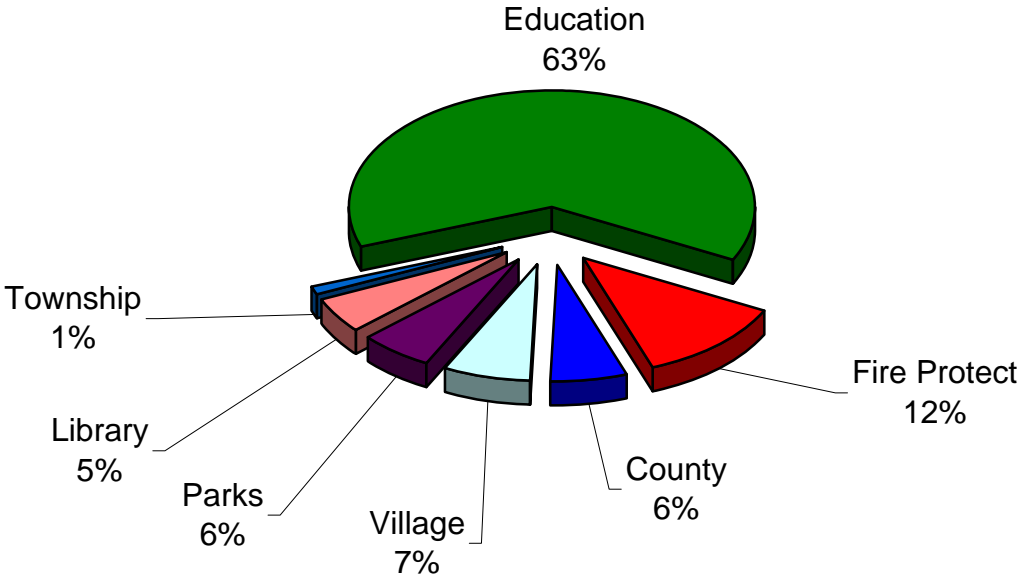
# EQUALIZED ASSESSED VALUATION BREAKDOWN BY TYPE OF PROPERTY 2009 VALUATION



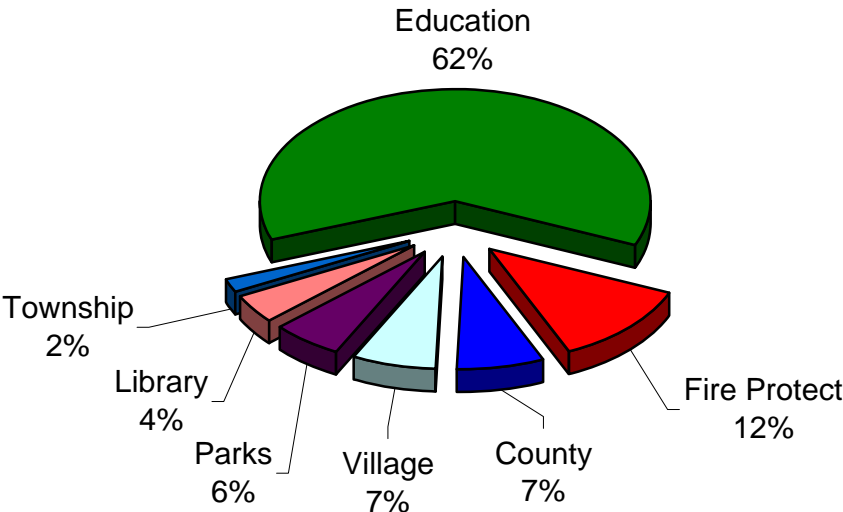
	<b>2009 EAV</b>	<b>% of Total</b>
Residential	873,075,550	62.6%
Industrial	407,189,960	29.2%
Commercial	113,351,102	8.1%
Railroads & Farms	352,155	0.0%
	<u>1,393,968,767</u>	<u>100.0%</u>

# PROPERTY TAXES WHERE DO THEY GO?

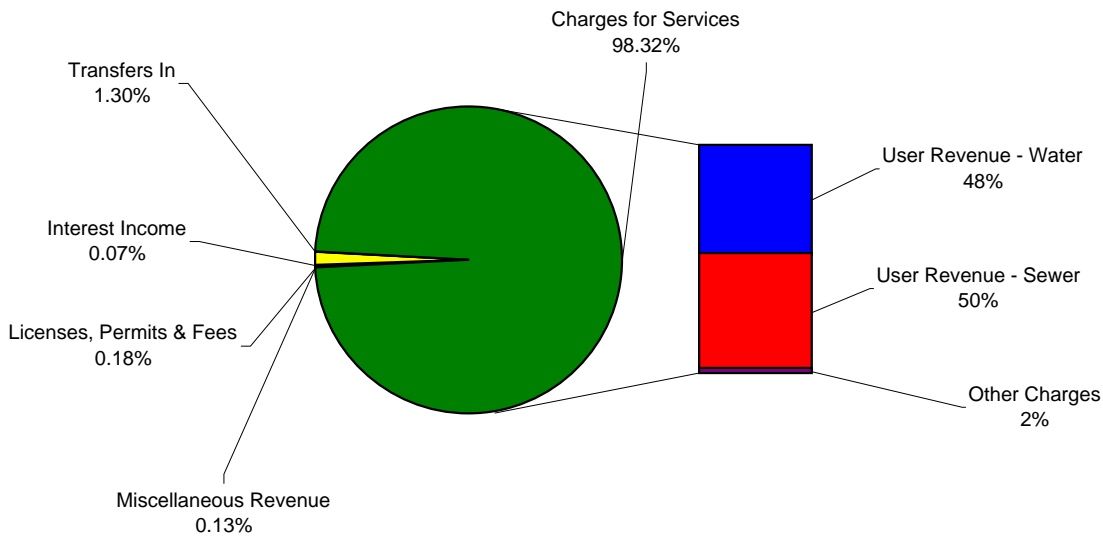
## 2009 TAX BILL



## 1999 TAX BILL

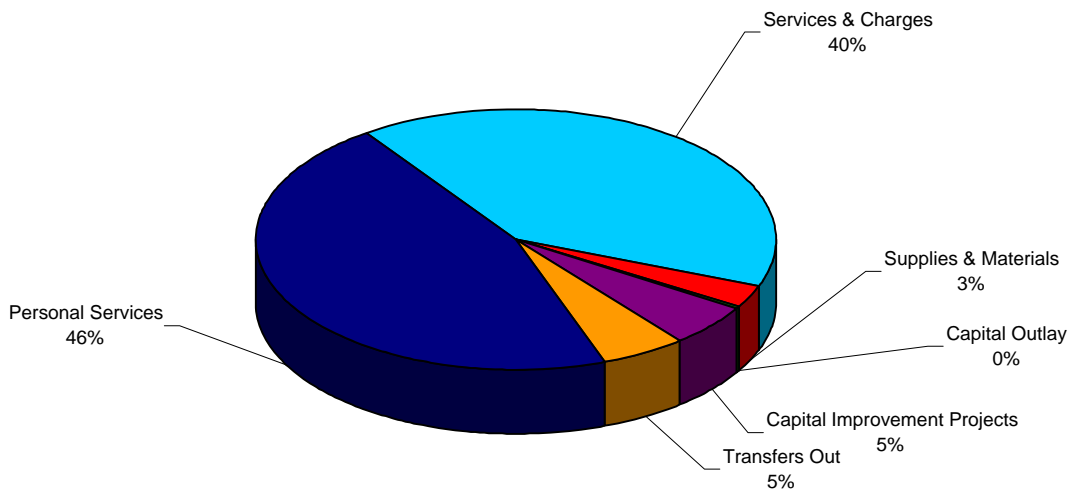


# WHERE THE MONEY COMES FROM ENTERPRISE FUND REVENUES 2011-2012 FISCAL YEAR



	2009-10 ACTUAL	2010-11 ESTIMATE	2011-12 BUDGET	% CHANGE FY11 - FY12
<b>Licenses, Permits &amp; Fees</b>	86,511	6,200	<b>21,000</b>	238.71%
<b>Charges for Services</b>	10,217,324	10,906,600	<b>11,360,400</b>	4.16%
<b>Intergovernmental</b>	0	0	<b>0</b>	0.00%
<b>Interest Income</b>	11,294	5,000	<b>8,000</b>	60.00%
<b>Miscellaneous Revenue</b>	7,958	71,000	<b>15,000</b>	(78.87%)
<b>Transfers In</b>	813,497	0	<b>150,000</b>	0.00%
<b>Total Revenue</b>	<b>11,136,584</b>	<b>10,988,800</b>	<b>11,554,400</b>	<b>5.15%</b>

# WHERE THE MONEY GOES ENTERPRISE FUND EXPENSES 2011-2012 FISCAL YEAR



	2009-10 ACTUAL	2010-11 ESTIMATE	2011-12 BUDGET	% CHANGE FY11 - FY12
<b>Personal Services</b>	5,465,655	5,308,700	<b>5,318,100</b>	0.18%
<b>Services &amp; Charges</b>	3,885,382	4,265,100	<b>4,686,600</b>	9.88%
<b>Supplies &amp; Materials</b>	287,724	320,600	<b>329,600</b>	2.81%
<b>Capital Outlay</b>	21,130	18,600	<b>30,000</b>	61.29%
<b>Capital Improvement Projects</b>	982,365	809,900	<b>631,300</b>	(22.05%)
<b>Transfers Out</b>	581,598	571,700	<b>601,300</b>	5.18%
<b>Total Expenses</b>	<b>11,223,854</b>	<b>11,294,600</b>	<b>11,596,900</b>	<b>2.68%</b>

# ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

## FY 2011- 12 BUDGET

### REVENUES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORM. SYSTEMS	EQUIP. REPL.	DEBT SERVICE	CAPITAL PROJ.	REDEVEL
<b>BEGINNING REVENUES</b>	\$53,542,100	\$25,170,100	\$11,554,400	\$1,319,600	\$843,400	\$756,400	\$3,954,000	\$141,800	\$0
TO/FROM:									
General	(2,273,300)			(1,020,800)	(724,200)	(528,300)			
Water/Sewer	(601,300)			(298,800)	(98,800)	(203,700)			
Fleet Services	(24,800)				(20,400)	(4,400)			
Inform. Systems	0								
Equip. Repl.	0								
Debt Service	0								
Capital Projects	(75,000)								
Redevelopment	(700,000)								
Public Building Fund	(1,730,000)	(180,000)	(150,000)				(1,400,000)		
TIF 1	0								
TIF 2	0								
TIF 3	0								
TIF 4	0								
Police Pension	(2,500)	(2,500)							
Motor Fuel Tax	0								
Community Days	0								
<b>TOTAL TRANSFERS</b>	<b>(5,406,900)</b>	<b>(182,500)</b>	<b>(150,000)</b>	<b>(1,319,600)</b>	<b>(843,400)</b>	<b>(736,400)</b>	<b>(1,400,000)</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>\$48,135,200</b>	<b>\$24,987,600</b>	<b>\$11,404,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$2,554,000</b>	<b>\$141,800</b>	<b>\$0</b>

### EXPENDITURES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORM. SYSTEMS	EQUIP. REPL.	DEBT SERVICE	CAPITAL PROJ.	REDEVEL
<b>BEGINNING EXPENDITURES</b>	\$53,551,669	\$25,624,100	\$11,596,900	\$1,319,600	\$843,400	\$554,000	\$3,725,769	\$213,900	\$850,000
FROM/TO:									
General	(182,500)								
Water/Sewer	(150,000)	0							
Fleet Services	(1,319,600)	(1,020,800)	(298,800)						
Inform. Systems	(843,400)	(724,200)	(98,800)	(20,400)					
Equip. Repl.	(736,400)	(528,300)	(203,700)	(4,400)					
Debt Service	(1,400,000)								
Capital Projects	0								
Redevelopment	0								
Public Building Fund	0								
TIF 1	0								
TIF 2	0								
TIF 3	0								
TIF 4	0								
Police Pension	0								
Motor Fuel Tax	(775,000)							(75,000)	(700,000)
Community Days	0								
<b>TOTAL TRANSFERS</b>	<b>(5,406,900)</b>	<b>(2,273,300)</b>	<b>(601,300)</b>	<b>(24,800)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(75,000)</b>	<b>(700,000)</b>
<b>TOTAL EXPENDITURES</b>	<b>\$48,144,769</b>	<b>\$23,350,800</b>	<b>\$10,995,600</b>	<b>\$1,294,800</b>	<b>\$843,400</b>	<b>\$554,000</b>	<b>\$3,725,769</b>	<b>\$138,900</b>	<b>\$150,000</b>

Note: The budget, excluding interfund transfers, shows fund revenues and expenses without the "double-counting" effect of interfund activity. This helps show whether a fund is self supporting or dependent on transfers from other funds.

# ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

## FY 2011- 12 BUDGET

### REVENUES

PUBLIC BLDG	TIF 1	TIF 2	TIF 3	TIF 4	POLICE PENSION	MFT	COMM. DAYS	FUND
\$1,593,900	\$1,200,000	\$630,600	\$107,700	\$2,000	\$4,499,900	\$1,760,300	\$8,000	BEGINNING REVENUES
								TO/FROM:
								General
								Water/Sewer
								Fleet Services
								Inform. Systems
								Equip. Repl.
								Debt Service
						(75,000)		Capital Projects
						(700,000)		Redevelopment
								Public Building Fund
								TIF 1
								TIF 2
								TIF 3
								TIF 4
								Police Pension
								Motor Fuel Tax
								Community Days
0	0	0	0	0	0	(775,000)	0	TOTAL TRANSFERS
<b>\$1,593,900</b>	<b>\$1,200,000</b>	<b>\$630,600</b>	<b>\$107,700</b>	<b>\$2,000</b>	<b>\$4,499,900</b>	<b>\$985,300</b>	<b>\$8,000</b>	<b>TOTAL REVENUES</b>

### EXPENDITURES

PUBLIC BLDG	TIF 1	TIF 2	TIF 3	TIF 4	POLICE PENSION	MFT	COMM. DAYS	FUND
\$1,955,700	\$655,300	\$1,812,300	\$55,300	\$0	\$2,303,600	\$2,039,800	\$2,000	BEGINNING EXPENDITURES
(180,000)					(2,500)			FROM/TO:
(150,000)								General
								Water/Sewer
								Fleet Services
								Inform. Systems
								Equip. Repl.
								Debt Service
								Capital Projects
								Redevelopment
								Public Building Fund
								TIF 1
								TIF 2
								TIF 3
								TIF 4
								Police Pension
								Motor Fuel Tax
								Community Days
(1,730,000)	0	0	0	0	(2,500)	0	0	TOTAL TRANSFERS
<b>\$225,700</b>	<b>\$655,300</b>	<b>\$1,812,300</b>	<b>\$55,300</b>	<b>\$0</b>	<b>\$2,301,100</b>	<b>\$2,039,800</b>	<b>\$2,000</b>	<b>TOTAL EXPENDITURES</b>



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# VILLAGE OF ADDISON

## CAPITAL IMPROVEMENTS PROGRAM SUMMARY

The Village of Addison annually prepares a Capital Improvement Program (CIP) for the five-year period beginning with the next fiscal year. The CIP is a planning document which is reviewed by the Village Board and is prepared by the Village Manager and Finance Director with the assistance of all Department Heads. Included are capital expenditures projected to cost in excess of \$25,000 which also have an expected lifetime of one or more years. The CIP is subject to further review and approval by the Village Board during the final budget process, based on available resources and expenditure requirements of the operations budget. What follows is a summary of all CIP expenditures and projects included in the budget for FY 2011-12.

### CAPITAL SPENDING

Land/Building	\$372,700
Street	2,246,300
Water System	575,300
Sanitary/Storm Sewers	0
Water Pollution Control	0
Miscellaneous	<u>803,900</u>
<b>TOTAL</b>	<b><u><u>\$3,998,200</u></u></b>

### FUND (DEPARTMENT)

Motor Fuel Tax (Community Development)	\$2,039,800
Capital Projects (Admin., Public Works, Comm. Dev.)	118,900
Redevelopment (Admin., Public Works)	150,000
Public Building (Building & Grounds, Public Works,	210,700
TIF # 1 (Admin.)	655,000
TIF # 2 (Admin, Comm. Dev)	0
TIF # 3 (Admin, Comm. Dev)	0
General Fund (Police)	200,000
Water & Sewer (Public Works & Environmental Services)	623,800
<b>TOTAL</b>	<b><u><u>\$3,998,200</u></u></b>

The following pages present a five-year summary of CIP projects and funding sources.

**CAPITAL IMPROVEMENT PROGRAM (CIP)  
FIVE YEAR SPENDING & FUNDING SUMMARY**

ACCT NO.	CAPITAL SPENDING	FUND	2009-10 ACTUAL	2010-11 EST ACT	2011-12 BUDGET	2012-13 PROJ	2013-14 PROJ	2014-15 PROJ	2015-16 PROJ
<b>LAND/BUILDINGS</b>									
4404	PUBLIC WORKS FACILITY	PUB BLDG	30,182 a	160,000 c1,a	48,800	21,000	82,000	0	0
4405	VILLAGE HALL/POLICE FACILITY	*	0	22,200	161,900	100,000	14,000	0	0
4450	DRISCOLL PROPERTY	*	0	3,500,000	0	0	0	0	0
4526	189 MICHAEL LN +2 Bldg (Green Space HHRC)	TIF2	20,315 a	0	0	0	0	0	0
4594	WPC - RE-ROOF/REPAIR BUILDINGS	WPC	0	27,900	162,000	125,000	140,000	0	0
	<b>SUBTOTAL</b>		<b>50,497</b>	<b>3,710,100</b>	<b>372,700</b>	<b>246,000</b>	<b>236,000</b>	<b>0</b>	<b>0</b>
<b>STREETS</b>									
4401	STREET MAINT. PROGRAM	MFT	1,452,244 a,m	1,000,000 a,m	1,408,600 a,m	600,000 a,m	0 a,m	0 a,m	0 a,m
4420	FULLERTON INTERSECTION/SIGNAL	*	0 a,m	0	148,400	240,400	0	0	0
4424	FLLRTN: ADDISON-VILLA	*	0	0	120,900	120,900 a,m	0	0	0
4415	MILL RD: LAKE - ARMY TRAIL	*	61,770 a,m	173,000 a,m	43,200 a,m	0 a,m	0	0	0
4414	ADDISON RD - RESURF	*	622,955 a,m	279,300	133,500	133,500	0 a,m	0	0
4425	GRACE ST - RESURF	*	0 a,m	5,300 a,m	5,200	0	0	0	0
44XX	OAK MEADOWS DR	*	0 a,m	0	180,000	0	0	0	0
4416	SWIFT ROAD RESURFACING	*	0	0	0	156,000	535,000	480,000	99,000
4426	ROUTE 53 RESURFACE/EXPAND	*	0	0	0	500,000	500,000	500,000	0
4471	GREEN OAKS CT - RESURFACE	CAP PROJS	97,289	0 c4	0 c4	0	0	0	0
4441	LAKE ST. LIGHTS: MILL-ITASCA-53	REDEV	0	233,700	0	0	0	0	0
4479	SIDEWALK EXISTING TRIP HAZARDS	*	127,706 a	70,800 a	150,000 a	75,000 a	0	0	0
4429	ARMY TRAIL AT/AND MILL RD	TIF 1	0	225,943 a	56,500 a	0 a	0	0	0
4429	ARMY TRAIL @ JFK	TIF 3	0	69,500 a	0 a	17,400 a	0	0	0
	<b>SUBTOTAL</b>		<b>2,361,964</b>	<b>2,057,543</b>	<b>2,246,300</b>	<b>1,843,200</b>	<b>1,035,000</b>	<b>980,000</b>	<b>99,000</b>
<b>WATER SYSTEM</b>									
4503	WATERMAIN REPLACEMENT:	WATER	0	0	23,000	0	0	0	0
4425	GRACE ST - RESURF	*	0	196,400	98,200	98,200 a	0	0	0
4426	RT 53: ARMY-LAKE	*	0	22,800	200,000	300,000	350,000	0	0
4414	ADDISON ROAD RESURFACE	*	589,035	119,300	0	0	0	0	0
4415	MILL/ARMY TRAIL IMPROV	*	75,949 a	321,000	0	0	0	0	0
4532	RUGLEY CT WATERMAIN REPLACE	*	0	55,000	0	0	0	0	0
4519	AUTOMATIC RADIO READ SYSTEM	*	208,980	37,500	0	0	0	0	0
4525	FULLERTON AVE WATERMAIN REPL.	*	0	0	140,600	140,600	0	0	0
4524	LAKE ST ANNEXATIONS - TAP IN	*	0	0	0	0	0	0	0
4531	CHESTNUT PUMP STATION	*	62,096	0	0	0	0	0	0
4530	LEAK DETECTION EQUIP REPLACEMENT	*	18,995	0	0	0	0	0	0
4403	HIGHVIEW WATERMAIN	TIF2	(7,114)	0	0	0	0	0	0
4429	ARMY TRAIL AT/AND MILL RD	TIF 1	0	454,099 a	113,500 a	0 a	0	0	0
4429	ARMY TRAIL @ JFK	TIF 3	0	94,200 a	0 a	0 a	0	0	0
	<b>SUBTOTAL</b>		<b>947,941</b>	<b>1,300,299</b>	<b>575,300</b>	<b>538,800</b>	<b>350,000</b>	<b>0</b>	<b>0</b>
<b>SEWER SYSTEM</b>									
4533	REPLACE STORM SEWER	SEWER	0	30,000	0	0	0	0	0
<b>WATER POLLUTION CONTROL</b>									
4589	AERATION SYSTEM SHEATH	*	27,310	0	0	0	0	0	0
<b>MISCELLANEOUS</b>									
4461	SALT CREEK GRNWy TRAIL	CAP PROJS	110,800	0	0	0	0	0	0
4475	NOISE WALLS	*	33,037 g,u	20,000 g	0	0	0	0	0
4483	I-290 BRIDGE	*	23,375 c5	6,900 c5	118,900 c5	0	0	0	0
4401	PD - DISPATCH UPGRADE	GENERAL	0	318,000 a	200,000 a	0	0	0	0
4498	WESTWOOD CREEK STABILIZATION	TIF 1	0	0	485,000 a	0	0	0	0
	<b>SUBTOTAL</b>		<b>167,212</b>	<b>344,900</b>	<b>803,900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL CAPITAL SPENDING</b>			<b>3,554,924</b>	<b>7,442,842</b>	<b>3,998,200</b>	<b>2,628,000</b>	<b>1,621,000</b>	<b>980,000</b>	<b>99,000</b>

**CAPITAL FUNDING SOURCES (Some sources may have been received in one year, but expended in future years.)**

a. CASH ON HAND	2,512,459	6,303,942	2,924,300	1,673,000	666,000	25,000	(856,000)
b. DEBT FINANCING							
c. GRANTS							
1. FEDERAL	0	0	0	0	0	0	0
FEDERAL - ARRA	0	167,000	0	0	0	0	0
2. STATE	0	0	0	0	0	0	0
3. LOCAL	0	0	0	0	0	0	0
4. CDBG	0	0	0	0	0	0	0
5. CMAQ	23,375	6,900	118,900	0	0	0	0
d. CONTRIBUTIONS	0	0	0	0	0	0	0
e. ANNEXATION/TAP ON FEES	0	0	0	0	0	0	0
f. GAIN - SALE OF ASSETS	0	0	0	0	0	0	0
g. INSURANCE PROCEEDS	33,037	20,000	0	0	0	0	0
m. MOTOR FUEL TAX	986,053	945,000	955,000	955,000	955,000	955,000	955,000
t. TELECOMMUNICATIONS TAX(1% For Ind Strts)	0	0	0	0	0	0	0
u. UNFUNDED PROJECTS	0	0	0	0	0	0	0
<b>TOTAL CAPITAL FUNDING</b>	<b>3,554,924</b>	<b>7,442,842</b>	<b>3,998,200</b>	<b>2,628,000</b>	<b>1,621,000</b>	<b>980,000</b>	<b>99,000</b>

## **Capital Improvement Program (CIP) Impact on FY 2011-12 Operating Budget**

Most of the capital improvement projects listed in the Village's CIP Five Year Spending and Funding Summary will not cause an increase or a decrease in operating expenses. As infrastructure is improved and replaced one could argue that maintenance costs should decrease. However, it is assumed that other infrastructure will "replace" the maintenance needs so there has been no decrease in budgeted maintenance. Projects that will affect operating expenses include the following:

### **Land/Building**

#### **4404 Public Works Facility**

\$28,800 has been included for the installation a lightning suppression system. The pubic works property is one of the highest points in DuPage County.

FY 2011-12 Budget \$28,800.

Operating Budget Impact: Negligible quantitative savings. Installation of the lightening suppression system will save the Villageon replacement of computer and other electronics if a lightening strike would occur.

# VILLAGE OF ADDISON

## Motor Fuel Tax Fund Projects FY 11-12

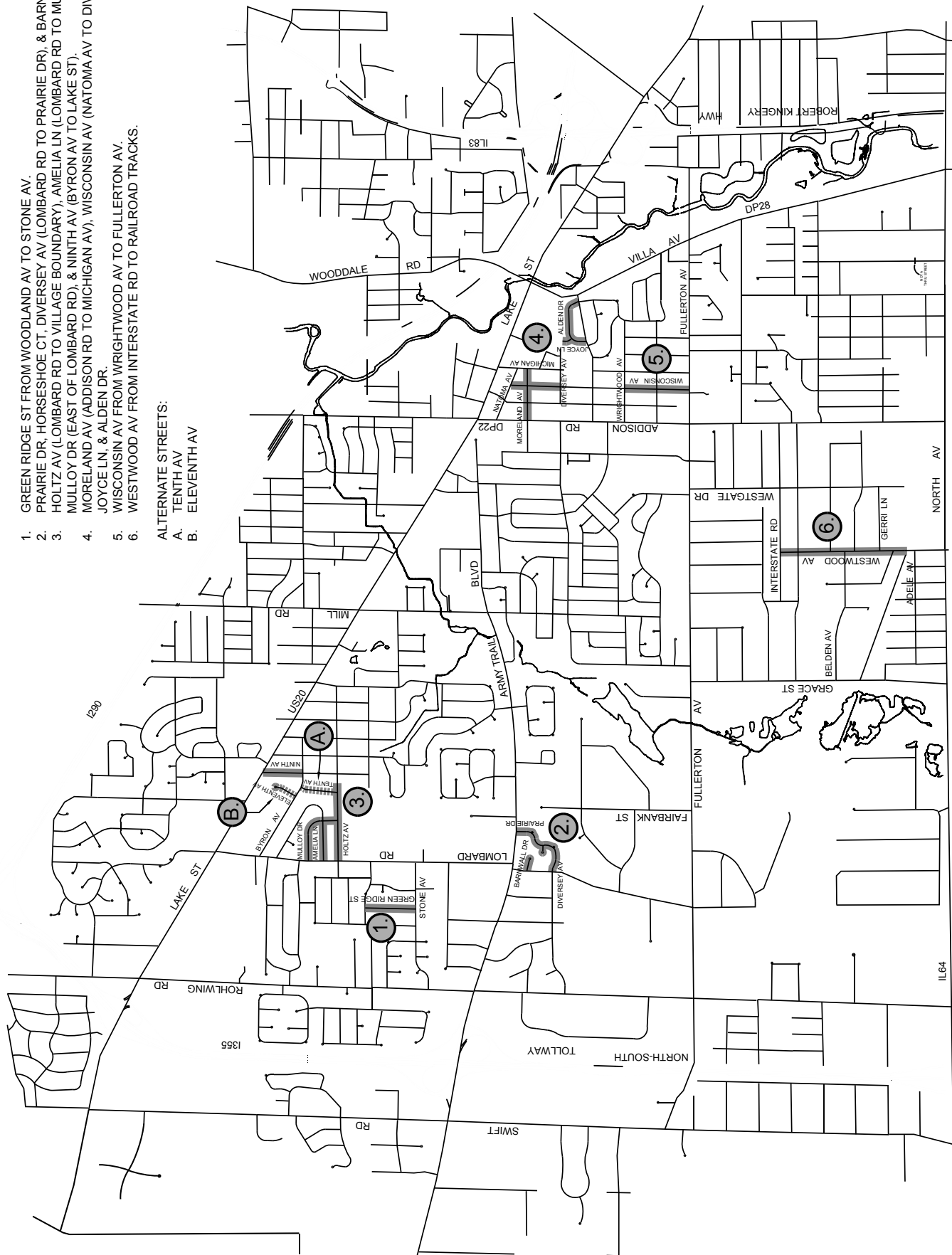
### Street Maintenance



1. GREEN RIDGE ST FROM WOODLAND AV TO STONE AV.
2. PRAIRIE DR, HORSESHOE CT, DIVERSEY AV (LOMBARD RD TO PRAIRIE DR), & BARNWALL DR
3. HOLTZ AV (LOMBARD RD TO VILLAGE BOUNDARY), AMELIA LN (LOMBARD RD TO MULLOY DR), MULLOY DR (EAST OF LOMBARD RD), & NINTH AV (BYRON AV TO LAKE ST).
4. MORELAND AV (ADDISON RD TO MICHIGAN AV), WISCONSIN AV (NATOMA AV TO DIVERSEY AV), JOYCE LN, & ALDEN DR.
5. WISCONSIN AV FROM WRIGHTWOOD AV TO FULLERTON AV.
6. WESTWOOD AV FROM INTERSTATE RD TO RAILROAD TRACKS.

ALTERNATE STREETS:

- A. TENTH AV
- B. ELEVENTH AV



# DEBT SUMMARY

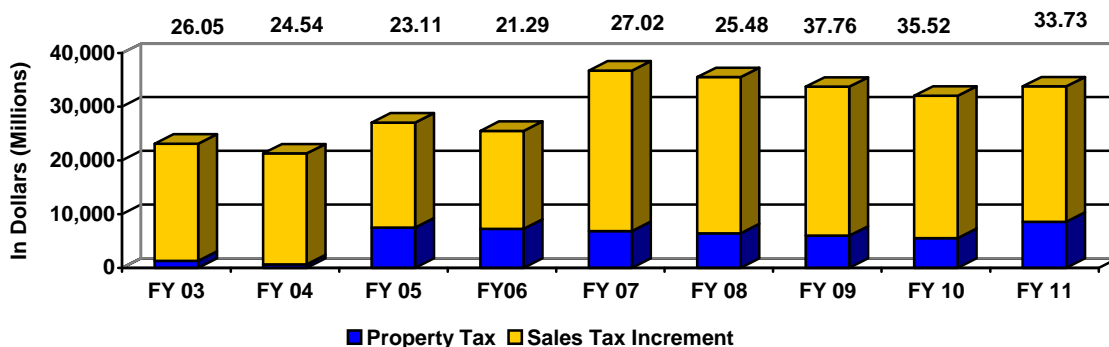
## OVERVIEW AND DEBT FINANCING PRINCIPLES

The Village of Addison has historically taken a conservative approach to debt financing. The goal of the Village's debt policy is to maintain the ability to provide high quality essential village services in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects. The chart below shows a brief history of the Village's outstanding bond debt.

**VILLAGE OF ADDISON**  
**Outstanding Bond Debt**  
**Fiscal Years Ending 2003 through 2011**



Note: The increased debt shown in FY 2005 is due to the 2004 G.O. Bonds which were issued for various capital projects and funding of the equipment replacement fund. This annual principal and interest payments will be paid thru a property tax levy. The levy is approximately the same amount as the payments of the 2001 Refunding issue, which was paid off in FY 2004, thereby a negligible property tax effect from this bond issue. The increased debt in FY07 is due to the 2006C and 2007 G.O. issues for the new Library construction. The property tax on these issues will be abated and paid by existing home rule sales tax increment revenues. The increase in FY 2011 is due to the 2010 Taxable G.O. bonds which were issued to purchase the Driscoll property. The annual principal and interest payments for this bond will be paid thru a property tax levy.

# ***DEBT SUMMARY***

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## **LEGAL DEBT MARGIN**

The Village is a home rule municipality.

Article VII, Section 6(k) of the 1970 Illinois Constitution governs computation of the legal debt margin.

"The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property... (2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent... indebtedness which is outstanding on the effective day (July 1, 1971) of this constitution or which is thereafter approved by referendum... shall be included in the foregoing percentage amounts."

To date the General Assembly has set no limits for home rule municipalities.

## **TYPES OF VILLAGE DEBT**

The Village's general obligation bond rating is AAA from Fitch Inc. and AA+ from Standard & Poor's. The Village was upgraded by Fitch from AA+ to AAA in 2010 and Standard & Poor's reaffirmed the AA+ rating issued in 2008. This positions the Village to secure more favorable interest rates. A general obligation bond has the full faith and credit of the Village pledged. The general obligation alternate revenue bonds, which are a pledge of a specific revenue source, (i.e. utility taxes, sales taxes, water revenues) and a tax levy, carry the same rating. However, all other types of debt instruments are of a lesser credit quality and therefore will have higher relative interest rates. An approximate ranking is as follows:

- General Obligation/General Obligation Alternate Revenue
- Water and Sewer Revenue
- Special Service Area
- Special Assessment

## **CONCLUSION**

The Village issues new debt only after careful consideration of the benefits of the capital project being financed and a conservative analysis of the revenue sources required to pay off the debt. By following these practices and by monitoring the total debt burden, the Village has been able to maintain a high bond rating, which equates to lower interest costs. The Village's overall financial health is good, and by following sound financial and management policies, the Village Board and staff will emphasize continued efforts toward maintaining and improving the Village's financial performance in the coming years.

The charts on the following pages provide summaries of outstanding bond issues and future debt service requirements.

**VILLAGE OF ADDISON  
SUMMARY OF OUTSTANDING BOND ISSUES  
AS OF APRIL 30, 2011**

<u>ISSUE</u>	<u>PURPOSE</u>	<u>AMOUNT ISSUED</u>	<u>MATURITY DATE</u>	<u>AMOUNT OUTSTANDING</u>		
				<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
<b>GENERAL OBLIGATION DEBT</b>						
2002 REFUNDING BONDS	PUBLIC WORKS FACILITY	4,685,000	12/15/17	3,350,000	570,650	3,920,650
2004 G.O. BONDS	VARIOUS CAP. PROJ. & EQUIP. REPL. FUNDING	7,500,000	12/15/19	5,050,000	1,079,555	6,129,555
2006A REFUNDING BOND	ADVANCE REFUNDING 2005	3,075,000	12/15/26	3,075,000	1,197,493	4,272,493
2006B REFUNDING BOND	ADVANCE REFUNDING 2004A (PARTIAL)	2,375,000	12/15/12	520,000	27,404	547,404
2006C G.O. BOND	LIBRARY BUILDING	6,900,000	12/15/26	6,900,000	2,731,810	9,631,810
2007 G. O. BOND	LIBRARY BUILDING	6,100,000	12/15/26	6,100,000	2,422,766	8,522,766
2008 REFUNDING BOND	ADVANCE REFUNDING 1998	6,015,000	12/16/20	5,290,000	1,694,663	6,984,663
2010 TAXABLE G.O BOND	DRISCOLL PROPERTY	3,500,000	12/16/30	3,500,000	1,986,440	5,486,440
TOTAL ALL BONDS				<u>33,785,000</u>	<u>11,710,780</u>	<u>45,495,780</u>

**LOANS**

NEVA-BYRON LOAN	CONSTRUCTION OF NEVA-BYRON SEWER	5,588,000	5/30/12	<u>578,215</u>	<u>20,881</u>	<u>599,096</u>
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The Debt Service section has individual bond payment details and a Debt Service to Maturity Schedule.

**ANNUAL DEBT SERVICE REQUIREMENTS  
(PRINCIPAL AND INTEREST)**

<u>FUND/ISSUE</u>	<u>FUNDING SOURCE</u>	<u>2009-10 ACTUAL</u>	<u>2010-11 EST ACT</u>	<u>2011-12 BUDGET</u>	<u>2012-13 BUDGET</u>	<u>2013-14 BUDGET</u>
<b>BOND RETIREMENT FUND</b>						
2004 G.O.	PROPERTY TAX	685,800	686,013	<b>684,562</b>	682,588	684,588
2010 TAXABLE G.O.	PROPERTY TAX	0	0	<b>238,998</b>	263,338	261,963
SUBTOTAL - PROPERTY TAX		685,800	686,013	<b>923,560</b>	945,926	946,551
2002 REFUNDING	SALES TAX INCR.	441,070	476,380	<b>514,500</b>	545,440	624,290
2004A REFUNDING	SALES TAX INCR.	10,290	10,290	<b>0</b>	0	0
2006A REFUNDING	SALES TAX INCR.	126,673	126,673	<b>256,673</b>	271,863	276,312
2006B REFUNDING	SALES TAX INCR.	653,567	658,904	<b>547,404</b>	0	0
2006C G.O.	SALES TAX INCR.	268,127	268,128	<b>268,128</b>	548,128	557,348
2007 G.O.	SALES TAX INCR.	237,894	237,894	<b>237,894</b>	482,894	488,400
2008 REFUNDING	SALES TAX INCR.	631,775	594,588	<b>568,213</b>	547,325	475,950
SUBTOTAL - SALES TAX		2,369,396	2,372,857	<b>2,392,812</b>	2,395,650	2,422,300
NEVA-BYRON LOAN	OPERATING REVENUE	399,397	399,397	<b>399,397</b>	199,699	0
TOTAL		<u>3,454,593</u>	<u>3,458,267</u>	<u><b>3,715,769</b></u>	<u>3,541,275</u>	<u>3,368,851</u>